

BOARD OF SUPERVISORS

Brown County



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EDUCATION & RECREATION COMMITTEE

John Van Dyck, Chair
Corrie Campbell, Vice Chair
Tom Katers, Staush Gruszynski, Harold Kaye

EDUCATION & RECREATION COMMITTEE

WEDNESDAY, APRIL 6, 2016

5:30 p.m.

**SOUTHWEST BRANCH LIBRARY
974 NINTH ST – GREEN BAY, WI**

**NOTICE IS HEREBY GIVEN THAT THE COMMITTEE MAY TAKE ACTION
ON ANY ITEMS LISTED ON THE AGENDA**

****PLEASE NOTE DATE & LOCATION****

****REVISED****

- I. Call to Order.
- II. Approve/Modify Agenda.
- III. Approve/Modify Minutes of March 3, 2016.

**** Presentation ****

Recognition of Supervisor Harold Kaye with refreshments

Comments from the Public

1. Review Minutes of:
 - a. Comprehensive Outdoor Recreation Plan Citizen Advisory Committee (February 23, 2016 & March 15, 2016).
 - b. Library Board (February 18, 2016).
 - c. Neville Public Museum Governing Board (February 8, 2016 & March 14, 2016).

Golf Course

2. Golf Course Budget Status Financial Report for December, 2015 (unaudited).
3. Superintendent's Report.

Museum

4. Museum Budget Status Financial Report for December, 2015.
5. Museum Director's Report.

Communications

6. Communication from Supervisor Clancy re: Wrightstown Boat Launch – have signage telling boaters that after launching, their vehicles and trailers must be parked in the upper level of the park. *Referred from March County Board.*
7. Communication from Supervisors Nicholson, De Wane and Vice Chair Lund re: requesting an update/presentation from Brad Toll, Visitor Convention Bureau, and Mayor Schmitt on bookings, revenue gain or loss and why there isn't an escalator in the KI Center. *Referred from March County Board.*
8. Communication from Supervisor Hoyer re: requesting a full accounting of attendance numbers for the past 3 full fiscal years for the Brown County Veteran's Arena.
9. **Resch Centre/Arena/Shopko Hall** – Complex Attendance for the Brown County Veterans Memorial Complex for February, 2016.

Park Management

10. Parks Budget Status Financial Reports for December, 2015 and February, 2016 (unaudited).
11. Discussion re: Fairgrounds infield work timeline in relation to future master plan.
12. Discussion re: Future maintenance and insect/pest treatment along trails and in parks.
13. Request for fee waiver for Green bay Chapter Trout Unlimited for use of the Reforestation Camp Pines Shelter (see attached request).
14. Discussion re: Camp Host at Bay Shore Park and Bike Rental programs; both will require a site/trail fee waiver.
15. February 2016 park attendance and field staff report.
16. Assistant Director's Report.

NEW Zoo

17. Director's Report and ZOO Monthly Activity Reports for April, 2016.

Library

18. Library Budget Status Financial Report for December, 2015.
19. Update re: Balance of 425 Bonded Funds.
20. Discussion and possible action to accept the Library Board Motion 3/17/16:
"Motion by B. Nielsen, seconded by C. Bianchi, to remove the Ashwaubenon Branch roof addition from the bonded funds project list as there is an alternate process for this project - it is included in the 2017 capital bond schedule. Motion carried.
Motion by D. Running, seconded by N. Jeske, to approve using the remaining bonded funds in the 425 account to pay for the proposed projects as presented except the Ashwaubenon roof, if allowed by the terms of the bond. Motion carried."
- 20a. Approve low bid for Central Library parking lot replacement (bid to be provided at meeting).
- 20b. Approve easement from WI Public Service related to central Library parking lot.
21. Director's Report.

Other

22. Audit of bills.
23. Such other matters as authorized by law.
24. Adjourn.

John Van Dyck, Chair

Notice is hereby given that action by Committee may be taken on any of the items which are described or listed in this agenda.

Please take notice that it is possible additional members of the Board of Supervisors may attend this meeting, resulting in a majority or quorum of the Board of Supervisors. This may constitute a meeting of the Board of Supervisors for purposes of discussion and information gathering relative to this agenda.

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ADDITION TO EDUCATION & RECREATION COMMITTEE

Wednesday, April 6, 2015 @ 5:30 pm, Southwest Branch Library, 974, Ninth Street, Green Bay, WI

Library

- #20a Approve low bid for Central Library parking lot replacement (bid to be provided at meeting).
- #20b Approve easement from WI Public Service related to Central Library parking lot.

News media notified by email/fax (4/04/2016).

Education & Recreation Cmte & Board of Supervisors notified by email (4/04/2016) and placed on desks (4/06/2016).

PROCEEDINGS OF THE BROWN COUNTY
EDUCATION AND RECREATION COMMITTEE

Pursuant to Section 19.84 Wis. Stats., a regular meeting of the **Brown County Education and Recreation Committee** was held on Thursday, March 3, 2016 at the Neville Public Museum, 210 Museum Place, Green Bay, Wisconsin.

Present: Chairman Van Dyck, Supervisor Kaye, Supervisor Katers, Supervisor Campbell, Supervisor Gruszynski
Also Present: Brian Simons, Lori Denault, Scott Anthes, Neil Anderson, Matt Kriese, Beth Lemke, Kevin Cullen, other interested parties.

I. Call to Order:

The meeting was called to order by Chairman Van Dyck at 5:30 p.m.

Van Dyck thanked Museum Director Beth Lemke for hosting the meeting at the Neville Public Museum.

II. Approve/Modify Agenda.

Motion made by Supervisor Kaye, seconded by Supervisor Katers to modify the agenda to move Items 11, 12 & 13 to follow communications. Vote taken. MOTION CARRIED UNANIMOUSLY

III. Approve/Modify Minutes of February 4, 2016.

Motion made by Supervisor Katers, seconded by Supervisor Campbell to approve. Vote taken. MOTION CARRIED UNANIMOUSLY

Comments from the Public. None.

1. Review Minutes of:

- a. Library Board (January 21, 2016, February 9, 2016).

Motion made by Supervisor Katers, seconded by Supervisor Gruszynski to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY

Communications – None

Although shown in proper format here, Items 11, 12 & 13 were taken at this time.

Golf Course

2. Superintendent's Report.

Golf Course Superintendent Scott Anthes reported that there was some minor ice, but he is not worried. Staff has been working on removing aged and dead trees on the course. A stump grinder will be coming soon to grind stumps while the course is still frozen so they can get a back hoe in without any damage. Some tree removal around the second green was also done to let some sunlight into the green and to create a cart path behind the bunker and up to the tee. This will go up to both sets of tees and take the traffic away from the left side of the two green to alleviate a little congestion. A few dead maples from the parking lot were also removed.

Anthes continued that they have received their new greens mowers which resulted in much less sharpening time so they were able to finish things like oil changes and get the equipment ready for the season faster than usual. He continued that they received their computer to run the irrigation system. The computer will send a signal out to the external boxes and tell the sprinklers when to go on and off. Anthes said they receive a new computer every 3 – 5 years from the vendor and noted that if something goes down with the computer, the vendor ships a new one out overnight so the County's TS Department does not need to do the work.

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Anthes continued that one of the goals last year was to get the pond dug deeper and have a fountain installed, but it never got cold enough to where it could be dug. The project was put on hold to alleviate equipment getting stuck in the pond. He said that they will probably have to budget some money next year to get the pond dredged and noted that the last time it was done was in 2009 or 2010. At that time the cost was somewhere in the area of \$13,000 - \$14,000. Anthes stated that ideally the pond should be about 20 feet deep, but usually they go 8 – 10 feet deep.

Lastly, with regard to the easement, Anthes said that the paperwork has been signed by the County and it is a service agreement for the fiber optics, not technically an easement. It is back in the hands of the Oneida Nation and Anthes is hopeful that by June or July the golf course will be on the County network fiber line.

Anthes concluded that he hopes to have the course open by the next meeting.

Motion made by Supervisor Campbell, seconded by Supervisor Katers to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY

Park Management

3. Discussion re: The Fox River State Trail Plowing in Allouez.

Motion made by Supervisor Gruszynski, seconded by Supervisor Campbell to open the floor to allow interested parties to speak. Vote taken. MOTION CARRIED UNANIMOUSLY

Heather Gentry – President of Green Bay Bicycle Collective
Dawn Goodman – PR Chairperson for Bayshore Bicycle Club

Gentry and Goodman addressed the Committee. Gentry said that plowing of the Fox River Trail has been a subject they have been hearing about for a number of years. They understand budget issues and that the masterplan may dictate that the Fox River Trail is a three season and not a four season trail. Gentry stated she is also an Allouez resident and has been working with the Allouez Board who recently approved separately plowing their portion of the trail. She stated that the problem is that the Green Bay portion of the trail stops at Porlier Street and then there is a small section from Porlier Street to Marine Street that does not get plowed, and then Allouez has theirs plowed and De Pere does not plow. They wanted to touch base with the Committee to get their thoughts on plowing. Gentry stated that the trail is a positive asset and everyone loves it. It is the most popular recreational trail in the state and Green Bay is up and coming with cycling and running activities and having the trail plowed would be a great benefit to the active community.

Goodman added that the Mayor's emphasis is bringing the millennials into downtown. There are a lot of businesses and apartments developing and they want commuters to get around safely. The trail would provide a safe way for commuters to get around rather than being in fast, intense traffic on the street. Goodman continued that a lot of the millennials come downtown on their bikes to work, and snow and rain make it scary to ride on the streets. She said that other cities around Wisconsin and the country have their trails open year-round. She would like to see the trail kept open all year and noted that they pay their fees for all four seasons but are not getting their service. Goodman felt that there could be much more vital transportation if the trail were open.

Gentry stated that they do understand that this is currently a recreational trail and not a commuter trail. She noted that the latest vote on the Riverside Drive project did not include bike lanes so right now they themselves do not understand that it is a recreational trail and not a commuter trail.

Van Dyck thanked these ladies for their comments. He noted that this issue has been brought up several times before this Committee in the last few years. The biggest issue with keeping the trail plowed during the winter is the cost of keeping it clear from Green Bay to De Pere. Van Dyck said as soon as we start keeping the trail clean, there is an obligation to keep it clean which can be a challenge, depending on the winter. This would also open a liability issue in that if we start to maintain it and it is not maintained properly and someone slips and falls, there could be issues. He just wanted to advise that this has been looked at and when it gets to the point of budget, it has not managed to make it to the final budget.

Assistant Park Director Matt Kriese said that this is something that has been looked at since 2001 when the trail was put in. The master plan at the time the trail was developed stated that the trail would not be plowed during the fourth season in Wisconsin. From a park and rec standpoint, Kriese agrees that the trail should be plowed. He stated that the trail is one of the busiest in the state and in recent times there have been numbers put together for plowing that are extremely high. He continued that equipment would need to be purchased and there would be a need for staff as well. He stated that Allouez's numbers are about \$9,000 for about three miles which is comparative to the numbers Kriese presented several years ago. Numbers aside, Kriese said that there are a lot of other things that take a role in the trail including the relevance in the community, health and wellness, social equity, etc. Kriese said the plowing the trail will probably result in minimal if any revenue because the people who are using the trail during the summer buy annual passes and they are the same people that will be using the trail in the winter. This should be looked at as a community asset and not a revenue generator.

Kriese continued that he has been working with Allouez for the last few months and has attended Allouez Board meetings and provided some facts and other information. He said that the three miles within the municipality of Allouez would be the portion from Marine Street down to Fox Point boat landing. There is just under ½ mile of trail from Porlier Street to Marine Street and he did talk about this with the City of Green Bay. He noted that Green Bay plows all their trails during the winter including the Fox River Trail up to the municipality line. At one time the City said they would be interested in finishing it off, but they did not get into costs of this. Kriese does not know if that statement still holds true, but if it does, it is something that if the Committee agrees to he would investigate this summer. That would leave from the boat landing out to De Pere which is just shy of three miles and Kriese cannot speak for De Pere, but he is aware that this issue has been brought to the De Pere Board but has not gone anywhere to date.

Kriese said that if the trail is plowed, there will be people out there and De Pere and the County would hear comments about plowing. He did not think plowing was a negative thing. With regard to liability, Kriese stated that there is recreational immunity in the State of Wisconsin but they still make sure that all parks and areas are as safe as they can be and well taken care of. Kriese has also talked to the State on this and said there would not be an issue at the state level. There would have to be a number of points included in an MOU with Allouez regarding plowing such as how soon after a snowfall plowing would take place, inspection of the trail for ice and other things of that nature.

Gentry said that the cycling and pedestrian community has been working closely with the Mayor and he appears to be very receptive to walkability and bikeability in Green Bay and the surrounding areas and further, they would be very happy to engage De Pere. Supervisor Campbell said that she would like to see some sort of commitment from the Friends of the Fox River Trail as to what they could contribute. Kriese noted that the County's commitment will just be an MOU.

**Motion made by Supervisor Gruszynski, seconded by Supervisor Kaye to return to regular order of business.
Vote taken. MOTION CARRIED UNANIMOUSLY**

Supervisor Katers felt the Friends groups are a big value and there have been a number of them who have come to the Committee. The Friends groups provide so much support. Katers said we need to continue to further this project with De Pere. He said that the County has done its due diligence in looking into this further and he felt the Friends of the Fox River Trail should be pushing De Pere. Gentry said that she is on the ad hoc bike and ped committee in Allouez and because they were so assertive they encouraged Allouez to do this and she felt that ears perked up. She said that De Pere is the next municipality that they will focus on. Supervisor Gruszynski stated that this seems like a no brainer and Allouez is leveraging the conversation. He did not feel that De Pere would sit too long if residents of Allouez are going to have the ability to use the trail in the winter. Gruszynski also agreed with Campbell that Kriese should be given the ability to go out to the three communities and set up MOUs to move forward with the project. Gentry agreed and said that this would be a benefit to students and businesses as well.

Goodman added that there is an unprecedented movement and a whole bunch of people coming together for this including the Mayor, Live 54218, Friends of the Fox River Trail and Bayshore Bike Club. She said that she has been in the bike club for about 20 years and there has never been this kind of response on any other project.

Gentry said she recently saw a press release on TAP funding which indicated that it is tapped out; there is about \$7 million dollars that TAP has available and the ask from surrounding communities this year was \$62 million dollars. The need is growing for more walkability and bikeability and inter-connectivity.

Campbell said she would like this trail redefined as a four season trail in the comprehensive plan. Van Dyck said he would not support this being defined as a four season trail because that is talking about the entire trail which has connotations from all the way out past his residence which will raise questions about grooming it for skiing, snowmobiling, etc. Van Dyck felt that that is a separate issue and he sees it as a community question or issue because, unlike in ¾ of the season where in his opinion, the trail has a broad spectrum of appeal, this to him has far more to do with the communities of De Pere, Allouez and Green Bay for the purposes of their own residents to be able to walk or ride like a sidewalk, versus it being a trail. He said that a lot of the usage that comes as a state recreational trail is not necessarily specific to transportation in the sense of getting from one place to the other as much as it is from a recreational standpoint. Van Dyck said if we want to go down this path, then Allouez should step up because they see some benefit in it in saving money on Allouez Avenue.

Kriese added that to be clear, Allouez may or may not be clear on this; it is truly a recreational trail. Ped lanes are free on the road whereas anyone who uses a bike on the trail needs a pass so this cannot be compared to a ped lane on a road. He emphasized that the trail is not a ped lane and never will be; it is a state recreational trail. Gentry said that because they refused bike lanes or any bike accommodations, they were forced to use the trail and that is why they are appealing to the Committee to work to find a better solution for commuter traffic.

Campbell said she wanted to credit Gruszynski because he did bring this issue to the Committee last year but it was not that well-received at that time.

Motion made by Supervisor Campbell, seconded by Supervisor Gruszynski to direct staff to work with Allouez, De Pere and Green Bay to facilitate MOU's with each community so it can expanse from Porlier St. to Rockland. Vote taken. MOTION CARRIED UNANIMOUSLY

4. Discussion re: Adventure Park Business Plan. Held for one month.

Neil Anderson stated that one of the things they looked at is where they were today with the Adventure Park as this is a key component to what they want to do with the adventure play concept in moving forward. When he looked back at the resolution that was put together when they decided to do this project, the intent was to take the Reforestation Camp off the levy and Anderson reported that they are there and they are looking at taking the Reforestation Camp off the levy in the next budget. This would put the entire park in the position to operate as one business entity. Anderson said they got to this point by reorganizing at the Camp, plus the revenue generated from the Adventure Park and ski trails. Campbell congratulated Anderson on his achievement.

Anderson said in looking back at the resolution, it was not to pay it off in five years, but it was to go ahead and help facilitate taking the Reforestation Camp off the levy which they did. What they looked at initially, they figured with a new attraction you would typically look at about 11%, but the actual per cap they didn't make.

Anderson continued that one of the things they are looking at doing with the strategic master plan is looking at the pricing and membership strategy for the entire facility. He said that they are probably going to come in at \$150,000 - \$190,000 in the fund balance. Based on the current revenue and where they are with the Reforestation Camp, they should have a balance within a couple thousand dollars, plus they are fully funding the depreciation on the Park with the operating funds. In looking down the road, replacement of any items would be done through fundraising. Anderson stated they are sitting in a pretty good place right now.

Van Dyck referenced the portion of the report that states, "Although the Zoo Society is not ready at this time to assume the governance" and asked if that has changed. Anderson stated that that has not changed. He explained that with the 2012 governance study, one of the things that was identified was the opportunity for an adventure park and the other thing was to look at putting the best business model in place with a public private partnership and move towards a zoo society or a zoo society like group to go ahead and assume that and if the entire facility is making it on its own, they are in a much better position to go ahead and do that. The new strategic master plan will also take a hard look at what the best governance model is. Anderson stated that the

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current zoo society would not be in a position to take on an operational role. The thing is, they will have everything set financially to go ahead and be in a much better position to do that. They will have a plan forward and will have the business plan to go through that. Anderson stated that that truly would be the best model out there. Van Dyck stated that one is not contingent on the other and Anderson agreed.

Van Dyck was somewhat concerned about the industry trend being down. Anderson responded that they talked at the last meeting about the concept of taking the Adventure Park into the Zoo and stated that now they have a different thing that will be key to development. Anderson continued that they had a walkthrough for the strategic masterplan and they have some really good accountants working on it and one of the first things they noticed are the opportunities. Anderson said in looking at the trend if they stay doing exactly what they are doing, they will be living the trend, but instead of living the trend they need to trend set.

Van Dyck then referred to the financial plan that shows that \$500,000 was put in initially and the general park levy was reduced by roughly \$190,000 in 2014 according to the report and he asked if that was a one-time reduction or an annual reduction. Kriese responded that the levy is dynamic and changes throughout the year, but they have not seen it brought back up so they have done some reorganization and reduced staff levels over the years as well as having very little outlay other than the Friends groups. Van Dyck asked if the \$190,000 was in direct correlation to the Adventure Park. Kriese said that although he was not in his current role at that time he did know a little history and the thought behind it was that when the Adventure Park came in, it would make that same amount and anything in addition would be a bonus for the Parks, but they did not make that. Anderson stated that at this time the Adventure Park is making an annual profit of somewhere in the area of \$80,000 - \$90,000.

Van Dyck asked if the intention of the budget when it was put into place was that the Park budget was cut by \$190,000 and if there is anything documented anywhere that the presumption was going to be that that \$190,000 would be recaptured through the operation of the Adventure Park and therefore the Parks Department in and of itself would be kept whole or even. Anderson stated that he is not aware of anything like that; he said it was presented as "here is what we could make" and "here is the budget number that came in". Van Dyck stated that it appears then that the budget number was in essence a cut of something less than \$190,000, based on whatever the Adventure Park would produce.

Campbell stated that the bottom line is that this was over-projected. The loss is a loss on the over projection. Anderson agreed and said it was probably assumed that since the projections were not met, the budget could be cut, and then the budget is the same. He does not know if it was done in this context, but he knows that they made projections and were hoping to meet them. He added that it was set up as an enterprise, so even if the projections were met, the money would stay there. Otherwise, the thinking at the time was if that was the case let's go ahead and have the Zoo Society raise the money for the \$500,000 and then put it back in the Zoo. Then the Zoo Society was involved because in looking at the resolution you can see that they supported it being done this way only of the money was put back in as an enterprise fund. Van Dyck said that even if the projected numbers were not hit, it sounds like what Anderson is saying is that in looking ahead to the budget for next year, the Reforestation Camp as a whole is generating enough revenue to offset the costs so it is theoretically self-sustaining. Anderson said that it is currently making a profit and if we pull this together at one site, the whole thing could be one enterprise. That way you could take the money from the Adventure Park and apply it to the Reforestation Camp, and depending on how much money is put in for levy for the parks, which is a separate question, but that would be the next step to make the whole site an enterprise so it could all support each other. He sees it going down that road and then after that there is the governance issue, but the business plan will take that all into account. They are currently at the point where they can go ahead and keep building the fund in the Adventure Park, but instead, if it is in the Zoo, there is one pot that would support the whole facility.

Kriese said that regardless of what the numbers are, where we are today, two years later, is an exceptional spot and it is being self-sufficient. Regardless of where it started from and the in between stage, the staff was able to make it happen and get it to that point. It is a park that is making over \$60,000 in gross profit annually. Van Dyck did not disagree, but felt that there is a responsibility that if there was a presumption made and that is how it was sold a couple years ago that if it is not doing what we thought it was going to do, then that needs to be communicated. It does not change what it is doing and that it is successful, but it does change the parameters that were originally set and are not necessarily coming through. It bothers Van Dyck that we do a lot of things as

a Board and we vote on things and then they go away and are never asked about again. He recalled appropriating money several years ago to rewrite the noise ordinance for the wind turbines, but the ordinance has never come back; it just disappeared. Van Dyck felt that this happens too often. He said with regard to the Adventure Park, it is twofold. One is what did we think it is going to do and what is it doing and why didn't it do what we thought it was going to do. Second, in looking at the \$190,000, if the concept was sold at that time that we could strike that amount from the Parks budget and make it up but it never happened, that's a cut in the budget that needs to be addressed because what we said was going to happen didn't happen and we penalize the Parks Department by some dollar amount which he felt the Board has a responsibility to put back since the assumption never materialized.

Anderson responded that right now the thing is that it is new and they did hit the attendance number, but the per cap was a shot in the dark. Now they are able to go ahead and make some adjustments to bring it up. He stated that in a new operation, before making decisions on what we think it is going to be, now we know where we are and what the budget stream is so better decisions can be made when it comes to the budget. Campbell said she did not recall any monetary promises, but the two things that were said at the time were that it would be self-sustaining and that we would be able to take the Reforestation Camp off the levy. Anderson agreed and said that that was what was in the resolution and now both of those things have been accomplished.

Katers said that what he is taking away from Van Dyck's comments is that the Parks have had to take a hit because the projections were not met. Kriese stated that they did have to reorganize staff and also looked at less outlay but they have been able to manage, in part because of the Friends groups. Anderson added that in looking at the budget over the last five or six years, the trends can be seen. They have managed and taken more of a business-type approach. Kriese said that the main thing that needs to be addressed with the Parks is equipment. He noted that most of their equipment is 10 – 30 years old and this is going to be something that needs to be addressed in the very near future.

Motion made by Supervisor Campbell, seconded by Supervisor Kaye to receive and place on file. Vote taken.
MOTION CARRIED UNANIMOUSLY

5. January 2016 Park Attendance and Field Staff Reports.

Motion made by Supervisor Katers, seconded by Supervisor Campbell to receive and place on file. Vote taken.
MOTION CARRIED UNANIMOUSLY

6. Assistant Director's Report.

Kriese reported that they are working on their comprehensive plan and there have been a lot of meetings and surveys associated with this. He thanked Campbell and Van Dyck for attending the meetings. The process is moving forward and he noted that it comprehensive in nature and not a strategic plan or a master plan. They are looking at how the Parks can look in five years and how they can be improved and they will also take a look at what the Parks can look like in 20 years.

With regard to the point of sale system, Kriese said that the trainer from Vermont was here recently and he hopes that the system is up and running in a month or two. This will allow online camping reservations and online boat landing passes and several other things.

Kriese continued that the winter programs were great. The tiki torch hike had about 50 participants and the snowshoe hikes have been at about 80% capacity. The survival program was at capacity. The staff is at the maximum capacity for programs. He also stated that maple syrup should be starting this week, but is weather dependent.

They are working on the gate at Fonferek's Glen and Kriese has been working with the Town of Ledgeview and their zoning/planning which they contract out. He said that right now the park entrance is on a Town of Ledgeview Road and a gate cannot just be put up on a town road. He said that there is one residence on the road and then the park entrance. The road is 492 feet long and the County owns the last couple hundred feet. They talked about abandoning the roadway, but this cannot legally be done because of the residence. They will need

an MOA between the resident and the County which may have to be attached to the deed. The resident will be provided with gate codes, etc. and is in favor of the gate. The gate is being installed for security purposes to shut the park down after hours. Kriese said that most of the instances that require law enforcement involvement happen in the afternoon and evening. Kriese said that Fonferek's is popular with the young kids and there are some challenges with that and they are addressing them. Van Dyck said that his only concern is that we do not want to go down the path of limiting the natural beauty or access to the park like has been suggested by a few people. He said you cannot regulate stupidity and it comes down to common sense and if people want to push it, they take the chance of getting hurt, and if something happens, it happens but that should not ruin it for everyone else who wants to stand on the edge and look over. Campbell agreed with Van Dyck.

Kriese continued that they had two recent races on the ski trails. One was the Stump Farm Race which was well attended and the other was the first fat tire race which was held several weeks ago.

At Bay Shore they are working with Raasch on the engineering phase of the electrical upgrade and once a plan is in place he will bring it to NWTC to complete the work. Katers asked if there were any legible drawings of the campground. Kriese said that the electrician who has rehabbed the system over the last five years does not have anything, but Kriese can direct Katers further on this if need be.

Motion made by Supervisor Gruszynski, seconded by Supervisor Katers to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY

7. 2015 to 2016 Carryover Funds.

Motion made by Supervisor Kaye, seconded by Supervisor Katers to approve. Vote taken. MOTION CARRIED UNANIMOUSLY

NEW Zoo

8. Director's Report and ZOO Monthly Activity Reports for March, 2016.

Anderson stated that February numbers were great at 2,894 when typically over the last few years the attendance has been in the area of 500 – 600. He also noted that the gift shop was stocked and ready to go and people were spending. The Extravaganza is scheduled for March 27, 2016.

Anderson continued that the Zoo Society has put an application in with the stadium district for a new exhibit. He said that the prairie dog exhibit and the badger exhibit are both old pit exhibits and there have been a lot of issues with them. They put a grant together for a new prairie grass land exhibit where instead of the animals being down in the pit the floor will be at ground level with glass in front. It would be an adventure play exhibit where visitors can go into tubes and go eye to eye with the animals. The cost of the exhibit will be \$95,000 and the exhibit would go in the prairie grass area where the badger currently is. Ben Schenkelberg is donating his time to draw this up.

Motion made by Supervisor Campbell, seconded by Supervisor Katers to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY

9. 2015 to 2016 Carryover Funds.

Motion made by Supervisor Katers, seconded by Supervisor Campbell to approve. Vote taken. MOTION CARRIED UNANIMOUSLY

Museum

10. Museum Director's Report.

Museum Director Beth Lemke gave kudos to the museum staff. They were able turn around one of the galleries in 3 ½ days which resulted in very little down town. Also, on Monday, the Our County exhibit came down and by Wednesday they were ready for the Brown County residents night. She said that they have video footage of the lions at the Zoo and their caregivers as well as Bay Area Humane Society and Cats Anonymous who are program

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partners of the Cats Instagram exhibit. Spikes in social media have been reported and that is due to the networking that is happening with these program partners.

Lemke thanked Campbell for being there on February 19 for the third google hangout. She said that the County Executive was in a classroom at Valley View on the receiving end. They used the Mondo pad for this as well as adding a second, more detailed camera for the artifacts selected. Over 200 students participated in this and Lemke stated that there were guests in the building watching this as well. Campbell said that it was a very cool event which talked about communication methods through time. She said that the kids were very engaged and enjoyed the program. Lemke said that it was a great partnership which hopefully had a high impact on the kids. She said a question arose as to doing this in Green Bay and said that the reason it was done with Ashwaubenon is because they have the equipment to facilitate it and Green Bay does not, but they are working with Green Bay on some other programming. This is in the pilot stages and Lemke has some additional ideas that they will try to implement in the future.

With regard to the financials, Lemke noted that financials for the County have not closed yet. She continued that for years the Foundation lines were reported as money in and money out but no money is exchanged between the Foundation and the County because it is direct pay to the exhibits and public programming. Lemke said that when she started she questioned the amount and did not find any good back up as to why it was what it was. She did some digging on this and in working with staff and the Foundation, they are doing much more accurate reporting of what she is anticipating the budgetary expenses to be and then what they actually are. In looking at the current report, they came in under budget, but she noted that this will change slightly when the County numbers are done. Lemke said that they had savings in some areas which kept the Foundation from going into reserves or emergency checking. In essence, the accountability level between the County and the Foundation is much higher and much more transparent. She can provide savings on specific exhibits if the Committee desires.

Lemke continued by reporting on the public archaeology programming. She said that Kevin will go out in advance, do some screenings, get the reports and collect the data and then go out to do a public program. She continued that they are on the schedule to do a program at Barkhausen on April 2. There were specific things that were identified and this will be a continued process between the Museum and the Parks to continue this type of program. Ultimately, it should lead to more interpretation and information that both the Parks and Museum can use for public engagement. Lemke also stated that they have somewhat of a public private partnership with Brent Weycker with regard to the property he owns that can be used in the Life and Death at Fort Howard exhibit.

With regard to the RFP, Lemke noted that it is moving along and they had their site walkthrough several weeks ago. There were five vendors and two rounds of questions. Everything is posted on the County purchasing page. She noted that March 7 is the deadline and Neil Anderson is on the committee to help screen. Lemke continued that the Governing Board is being taken to a little deeper level and they will be working on some of the policies and procedures that need to be addressed. The criteria in the report is the agreed upon public private portion of the public archeology, what happens before, during and after and they will also go more in depth with their three year temporary exhibition plan. She said that there is one gap in exhibits in 2017 and one in 2018 and that the museum is much further along than they have been since she has been here. Campbell stated that she has heard good things about the museum and she thanked Lemke for working so hard and being relentless. Lemke said that she has a great team to help her.

Lemke stated that if the Committee wished to stay and see some of the exhibits upstairs they are welcome to do so. She stated that the finances are always on her mind, but from January and February it looks like the museum is being utilized more. She thought last year after the Hall of Fame and the history tour, they would not be able to match the numbers. She said they are doing things that Metacomm taught them to do; they start with the base and continue working upwards.

Lemke continued that they have applied the UV coating to the mezzanine windows and they are now 99.5% UV blocking and she is getting estimates on taking out the mezzanine wall. She said that part of the wall was to block for the original art, but now that the window treatment is up, she did not feel the wall needs to be there. She will keep the Committee advised of what the estimates are.

Motion made by Supervisor Katers, seconded by Supervisor Campbell to receive and place on file. Vote taken.
MOTION CARRIED UNANIMOUSLY

Library

11. Presentation of the 2015 Annual Report to State.

Library Director Brian Simons provided a copy of the annual report that was filed with the State, a copy of which is attached. He noted that the report does not tell the whole story by any stretch, but it does give an idea of what went on in 2015. He covered the highlights outlined on Page Two and said that almost 2 million physical items were circulated in 2015 which was down about 109,000 items from 2014. However, in looking at Number 9d, there are 170,000 digital materials circulated which represents a fairly large increase from the prior year. When these figures are factored together, the circulation is up slightly. Simons said that the checkout of digital materials is a substantial amount of circulation. He noted that two or three years ago the digital circulation did not even amount to a fraction of a percent. While the physical checkouts are decreasing, and will probably continue to slow down over the next few years, a considerable increase will be seen in the digital materials. Simons noted that the numbers for February, 2016 were up 15% from February, 2015.

Simons continued that there are about 107,000 resident and non-resident total registered users and he expects this number to start going up in the next year. He noted that the renovations and update projects usually have a large effect on attendance. He said that even just updating and upgrading furniture makes a difference. Also, some of the programming that they have started is starting to have an effect on the usage as well. The numbers of programs and the attendance at the programs is pretty much the same for the last two years. He felt as they start doing more and more programming, they will see larger attendance and more bang for the buck.

Page Three of the report shows the operating revenue and Simons wished to point out that Outagamie County numbers are missing as this matter is still in litigation. Additionally, Shawano numbers are missing because they were not billed in 2014, however, as shown on Page 6, Shawano was billed for the following year and payment has been received for that which will show up in next year's annual report. Supervisor Campbell asked for the amount due by Outagamie County and Simons said that it is in the area of \$100,000 but the amount that is awarded will be determined by the Court. Kristin Hooker of Corporation Counsel is working on this case and the goal is to have this resolved before it gets to trial, which is set for August. Simons noted that he recently read minutes from Outagamie County and this matter was discussed and the minutes indicated that head of administration in Outagamie County was hopeful to get this resolved before the August trial date and further, it seemed like Outagamie County may have some funds set aside for this. Kaye asked if issues like this will arise every year and Simons said that it should not. He continued that per the recommendation of Corporation Counsel, Brown County paid what we were supposed to pay and Corporation Counsel feels that this will work out in the end to the favor of Brown County. Simons is also confident that the funds will be collected.

Motion made by Supervisor Campbell, seconded by Supervisor Kaye to receive and place on file. Vote taken.
MOTION CARRIED UNANIMOUSLY

12. Director's Report.

Simons indicated that the Library recently hosted a Kids in Crisis event that was put on by the Press Gazette. Attendance at the event was about 160 and it was live-streamed and the Press Gazette was very happy that the Library had the capability for that. He is hopeful that the Press Gazette will continue to use the Library for similar events in the future.

With regard to the renovations to the lower level, bids are due tomorrow and Simons is hopeful a decision can be made soon on this. He also noted that the parking lot at the Central Library is being redone and Supervisor Katers has been working on this through Raasch. Simons continued that the genealogy series that Mary Jane does every year is going extremely well and there have been over 500 participants in the first five sessions. There are four more sessions and he expects that the total attendance over the nine weeks will be 900 – 1000. Campbell indicated that she received two letters with regard to the work Mary Jane does on the genealogy series and history series and she encouraged people to attend, even those that are not that interested in history typically find these presentations very interesting.

Simons continued that the Good Cents Financial Literacy series got off to a slow start which he attributed to a marketing timing issue, but the program is now doing quite well and attendance is good. He continued that the Library is working with the UWGB Learning in Retirement program this year and all three of the technology courses they have offered were at capacity. They have had 136 people attend and have an additional 136 people on the waiting list.

There is a tentative date of March 22 to have a meeting with the Library Board to review the first draft of the county-wide facilities masterplan and get their feedback. Simons said that depending on how schedules go, he would like to get at least a rough draft of the plan to this Committee by the April meeting. Gruszynski asked how the workshop went and Simons said it was phenomenal and there were some really good, really innovative ideas that came out of it. About 10 of the 30 community members that were invited to attend were there. One of the ideas was with regard to outlying areas that may be underserved. There are some staffless capabilities that are like a Red Box, but for books, and one of the ideas was to put these machines at grocery stores in the areas that may be underserved. This may be a good first step for areas that want a library and may be worth exploring more.

Simons continued that the very rough draft that he has been working on with HGA is identifying priorities, but at the same time leaving some flexibility in the plan for any opportunities that might present themselves so they can evaluate the opportunities and identify the priority. One of those opportunities is starting to rear its head in Pulaski. He said that the Franciscans no longer use their printing facility and they would like tenants to move into the facility instead of incurring the expense of tearing it down. It was indicated that the Franciscans have indicated that they would like the idea of moving the Library into part of the facility. The elected officials in Pulaski felt this would be a good idea and he noted that the Franciscans are not looking to make money on this, they just want the building to go to good use. Additionally, developers like libraries as tenants because they are anchored down and are not a risk tenant like a business that could go under. Simons noted that this is very preliminary and vague at this time, but it is one of the things to keep in mind. He said that this is not one of the things that would have been a priority for the Library, but since the opportunity might exist and it is a good opportunity, it would be something to evaluate and look at further.

Motion made by Supervisor Gruszynski, seconded by Supervisor Kaye to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY

13. 2015 to 2016 Carryover Funds.

Financial Services Manager Lori Denault reported that this is the 425 fund which includes the bond money and the money for the Southwest Branch.

Motion made by Supervisor Gruszynski, seconded by Supervisor Campbell to approve. Vote taken. MOTION CARRIED UNANIMOUSLY

Returned to Item #2 at this time.

Other

14. Audit of bills.

Motion made by Supervisor Campbell, seconded by Supervisor Kaye to pay the bills. Vote taken. MOTION CARRIED UNANIMOUSLY

15. Such other matters as authorized by law.

It was noted that County Executive Troy Streckenbach has asked the Ed and Rec Committee to change their meeting date for April to April 6 as he will be giving his state of the county address on April 7. The Committee was agreeable to this change. The April 6, 2016 Ed and Rec meeting will be held at the Southwest Branch Library.

16. Adjourn.

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Motion made by Supervisor Gruszynski, seconded by Supervisor Kaye to adjourn at 7:30 pm. Vote taken.
MOTION CARRIED UNANIMOUSLY

Respectfully submitted,

Alicia A. Loehlein
Recording Secretary

Therese Giannunzio
Transcriptionist

Minutes of the Brown County Comprehensive Outdoor Recreation Plan Citizen Advisory Committee

Tuesday, February 23, 2016 2:00PM

Northern Building, Room 200

305 E. Walnut Street

Green Bay, Wisconsin

Members

Neil Anderson	X	Peter Schleinz	X
Jon Bechle	X	Dan Theno	X
Corrie Campbell	Excused	Beth Ulatowski	X
Mark Ernst	Excused	Jen Van Den Elzen	X
Judy Knudsen	Excused	John Van Dyck	X
Matt Kriese	x	Allyson Watson	X

Also Present

Kaila, intern Live54218

Order of Business

1. Introductions

- a. Introductions were made, including background of all Citizen Advisory Committee (CAC) members.
- b. Matt commented that it is a very diverse group from various fields, and that is exactly what we want to see in this CAC group. Some individuals may have more background on natural resources while others on overall quality of life. This will allow us to develop a complete Plan without focusing on any one special interest group.

2. Discussed the role of CAC members and the Plan approval process

- a. Members were advised to visit all the parks, observe what you like and don't like, take pictures and reach out to others about the Brown County Parks System.
- b. "Project Creep" was addressed, and members were advised to be creative but separate other Plans and projects from this Park Plan.
- c. Peter mentioned he will be emailing out draft sections of the Plan in advance of meetings for all CAC members to review.

3. Discussion on purpose of a Park Plan

- a. The Parks Department mission statement was reviewed.
- b. Matt and Peter discussed the role of the five year Comprehensive Outdoor Recreation Plan (CORP) and its importance for federal and state funding as well as a direction for the department for short and long range planning.

4. Discussion of potential Chapters

- a. Chapter 1, Introduction
- b. Chapter 2, Definitions and Plan Process
- c. Chapter 3, Plan Mission and Park Inventory
- d. Chapter 4, Brown County Park Activities

- e. Chapter 5, Park Operations and Education Programs
- f. Chapter 6, Plan Directives and Objectives
- g. Chapter 7, Future Park Needs and Project Priorities
- h. Chapter 8, Funding Sources

5. What the Park Plan covers

- a. Peter highlighted the past six plans
- b. Peter introduced the Physical Characteristics
 - i. Topography
 - ii. Water Resources
 - iii. Environmental Sensitive Areas
 - iv. Climate
 - v. Soils
 - vi. Flora and Fauna
- c. Peter introduced the Social Characteristics
 - i. Population Trends and Projections
 - ii. Age – Current state and projected in 2040
 - iii. Ethnic Background – Jen commented on the percent change is only one way to depict the ethnic change from 2005 to 2014. However that only shows the difference between those years when the actually increase in population of a specific group might be a much larger percent.
 - 1. The group agreed there are more than one way to look at numbers, and it would be best to show both percentages for the Plan
 - iv. Employment and Economy
 - v. Work and Travel Time
 - 1. The group discussed if the 18.3 minute travel time is for vehicular travel only. Peter stated he believes it is. The group mentioned it would be beneficial if a number was available for all types of commuting that it should be added.
 - vi. Summary of what the Plan addresses and does not address
 - 1. Peter said the Plan does not cover city parks, sidewalks, farmers markets golf courses, YMCA, etc.
 - 2. Matt briefly reviewed each County park area and description with the group.

6. Other Matters

- a. None

7. Confirm future meeting dates and locations

- a. Meetings will be held in the Northern Building, Room 391, unless otherwise notified
 - i. March 15th at 2:00PM
 - ii. April 26th at 2:00PM
 - iii. May 24th at 2:00PM

8. Adjourn

- a. The meeting ended at 3:30PM

Minutes of the Brown County Comprehensive Outdoor Recreation Plan Citizen Advisory Committee

Tuesday, March 15, 2016 2:00PM

Northern Building, Room 391

305 E. Walnut Street

Green Bay, Wisconsin

Members

Neil Anderson	X	Peter Schleinz	X
Jon Bechle	X	Dan Theno	X
Corrie Campbell	X	Beth Ulatowski	Excused
Mark Ernst	X	Jen Van Den Elzen	X
Judy Knudsen	Excused	John Van Dyck	X
Matt Kriese	x	Allyson Watson	Excused

Also Present

Kaila, intern Live54218

Order of Business

1. Approval of minutes

2. Introductions

- Introductions were made, including background of all Citizen Advisory Committee (CAC) members.
- Matt made opening remarks regarding the agenda.
- CAC asked to have the timeline emailed to them

3. Discussion regarding the Plan development

- Discussion on the purpose of the Plan and who the plan is intended for. The Plan will be used by staff, the County Board and also external customers.
- Matt asked the group if it would be beneficial to review the requirements of the Plan as defined by the State again at the next meeting. The group said yes.

4. Discussion of Chapter 3

- John Van Dyke asked if we had an interactive map for the parks. This data Peter put together in the Plan would be beneficial for this map. Matt brought up the new RecTrac system with online sales and ability of it being used as our website instead of the County site. Corrie thought this would be beneficial for our customers. Jen thought graphic symbols on the map would allow it to be more readable.
- Corrie said we need to add rental to the shelter activity so everyone knows it is a sales item and this has potential to help with revenue. Jen commented on the activity matrix in the Plan. She thought an event section within the matrix where rentals are highlighted will also show this benefit.
- The prohibited text box within the current template was discussed by the group. The group agreed eliminating this wording and adding Permitted Activities might be a better system.

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- d. Boat Landing and Campground uses were discussed and how to best list the uses and parking spaces at each one. John Bechle commented on the importance of separating the parking spaces and adding trailer parking at the boat landings. The group decided the hunting text box could be added to the introduction of Chapter 3 and that space would be better used for Camping and or additional boat landing uses/functions. Mark said the State uses the term, "Hunting allowed in designated areas only".
 - e. Jen mentioned the introduction of Chapter 3 should have several general statements, such as: No hunting allowed other than dedicated areas, No pets allowed in County Parks unless stated otherwise and No Motor Vehicles Allowed on trails.
 - f. Jen asked how we plan to survey citizens. Matt mentioned the online survey Allyson put together for general internet response, Town Hall Style meetings and Focus Group meetings with the Young Professionals.
 - g. Peter began discussing next month's meeting and how we wish to approach the activity section. Corrie mentioned that people want to visit history, cultural and heritage sites and general recreation is a part of that. She identified the importance of adding Interpretive Trail or History Displays within the activity section. Corrie mentioned grants are available for this type of development.
 - h. Peter said he will put together an activity matrix with our current parks and activities listed. The group should be receiving this in a week or so and should use it to mark activities they feel need to be offered, added to the list or add additional activities to parks that currently do not offer it.
 - i. Neil brought up trends and how important it is to follow them in this type of plan. The group agreed.
5. **Other Matters**
- a. Jen brought up adding the state trails to Chapter 3 so the activities and areas are listed the same as the other County Parks.
6. **Adjourn**
- a. The meeting ended at 3:23PM

PROCEEDINGS OF THE BROWN COUNTY LIBRARY BOARD

A meeting was held on **February 18, 2016 at 5:15 p.m.** at the **Brown County Central Library, 515 Pine Street, Green Bay, WI**

PRESENT: MIKE AUBINGER, NATHAN JESKE, BOB NIELSEN, DAVID RUNNING, JOHN VAN DYCK, and CHRISTOPHER WAGNER

EXCUSED: CHAD BIANCHI and JOHN VANDER LEEST

ALSO PRESENT: Brian Simons, Curt Beyler, Lori Denault, Sue Lagerman, and Emily Rogers (staff)

CALL TO ORDER

Secretary Christopher Wagner called the meeting to order at 5:15 p.m.

II. APPROVE CONSENT ITEMS

A. Agenda There were no changes to the agenda. **Motion** by M. Aubinger, seconded by J. Van Dyck, to approve the agenda. **Motion carried.**

B. Minutes There were no changes to the minutes and they stand approved.

III. COMMUNICATIONS AND OPEN FORUM FOR THE PUBLIC

Since new board members were in attendance, the Board introduced themselves.

IV. ANNUAL ELECTION OF OFFICERS

C. Bianchi and C. Wagner, acting as the nominating committee, recommended and nominated the following slate: President, Mike Aubinger; Vice-President, Nathan Jeske; Secretary, Chris Wagner; and Financial Secretary, Chad Bianchi. Additional nominations were called for three times. There were no other nominations. **Motion** by B. Nielsen, seconded by D. Running, to approve the following recommended slate: Mike Aubinger as President; Nathan Jeske as Vice-President; Chris Wagner as Secretary; and Chad Bianchi as Financial Secretary. **Motion carried unanimously.**

V. LIBRARY BUSINESS

A. Technology Report Printing on the wireless network continues to be experimented with. BCTS is exploring the possibility of using a print server which would allow the printers to be connected to the wired network.

B. Financial Manager's Report, Bills and Donations

There were no bills out of the ordinary. There was not a financial report since the 2015 books are not yet closed.

i. **Approve 2015 Annual Report** A draft of the report was distributed and B. Simons described and reviewed the various sections with the board. There were no suggested changes. **Motion** by J. Van Dyck, seconded by C. Wagner to approve the 2015 Annual Report. **Motion carried.** L. Denault will finalize the report and submit it.

ii. **Approve Financial Secretary's Report**

In C. Bianchi's absence, L. Denault reported and reviewed the following Special Library Funds as of 12/31/15:

Lester Wood Trust Fund \$ 19,099 designated for the maintenance of the Central Library Wood Memorial Garden: Principle balance \$13,432 and interest balance: \$5667; \$170 interest income was earned in 2015.

Fredericka Crane Trust Fund \$ 8848 designated for the purchase of art and music books: Principle balance: \$8,604 and interest balance: \$244; \$79 interest income was earned and \$43 was expended for books in 2015.

Coin-Op Fund \$102,726 established as a special fund for public use copy machines and printers. Copy and print revenues in 2015 were \$41,808, and expenditures totaled \$18,081. It was recommended that if there were projects, this fund could be used for those projects to spend it down.

Monies held at the Greater Green Bay Community Foundation are for library improvements.

Motion by N. Jeske, seconded by B. Nielsen, to approve the Financial Secretary's report. **Motion carried.**

- C. FACILITIES REPORT** Progress continues at the Southwest Branch, and bids for the Central Library auditorium remodel are due in early March. Raasch has been contracted with for design and engineering of the Central Library parking lot.
- i. Proposed 425 Bonded Fund Allocations** A list of project ideas that could be funded from the 425 fund was distributed. These projects varied in amounts from \$32,000 to over \$200,000. The Board asked B. Simons to rank and prioritize them, taking into consideration how they may align with the Facilities Master Plan being drafted by HGA.

VI. BUDGET No report.

VII. OLD BUSINESS None

VIII. NICOLET FEDERATED LIBRARY SYSTEM

A. RESOURCE LIBRARY AGREEMENT (RLA) UPDATE B. Simons is waiting to receive the NFLS board-approved agreement back from Mark Merrifield and expects to have it at the March meeting for Library Board approval.

IX. PRESIDENT'S REPORT None.

X. LIBRARY DIRECTOR'S REPORT

The recent HGA meeting with staff focused on the future state of each library location followed by meeting with attending Board and about a dozen community decision makers. A draft of the final report is expected in late March.

The week long Food for Fines Amnesty was very well received. While \$3,307.25 were forgiven, an additional \$2,044.28 were paid, which is within range of what a typical month for fine payment would be. The amnesty generated a lot of good will with our patrons and it was overwhelmingly appreciated. Patrons also felt good about being able to clear their library card of fines and help the food pantry. Over 1500 pounds of non-perishable goods were collected and donated to Paul's Pantry.

A patron told us that because of going to the library's Intro to Computers and Internet class, he has now made the investment of getting Time Warner Internet access at his home.

The Learning in Retirement technology classes we are facilitating for UWGB are at capacity with a waiting list of over 130.

Technically, March is supposed to be when the Director's annual review from the Board is to take place per the employment agreement B. Simons signed. However, because the entire Personnel Committee is no longer on the Board, Simons will provide the 6 month review materials to the Board so the review process can be scheduled soon.

XIV. SUCH OTHER MATTERS AS ARE AUTHORIZED BY LAW None.

XV. ADJOURNMENT

Motion by N. Jeske, seconded by J. Van Dyck, to adjourn the meeting. **Motion carried.**

The meeting adjourned at 7:05 p.m.

NEXT REGULAR MEETING

March 17, 2016

Central Library

515 Pine Street, downtown Green Bay

5:15 p.m.

Respectfully submitted,

Dr. Christopher Wagner, Library Board Secretary
Sue Lagerman, Recording Secretary

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PROCEEDINGS OF THE BROWN COUNTY LIBRARY BOARD

A special meeting was held on **February 9, 2016 at 5:00 p.m.** at the **Brown County Kress Family Branch Library, 333 N. Broadway, De Pere, WI**

PRESENT: NATHAN JESKE, BOB NIELSEN, DAVID RUNNING, JOHN VAN DYCK, and CHRISTOPHER WAGNER

EXCUSED: MIKE AUBINGER, CHAD BIANCHI, and JOHN VANDER LEEST

ALSO PRESENT: Brian Simons, Curt Beyler, Lori Denault, Sue Lagerman, and Emily Rogers (staff); David Lang and Jane Dederling (HGA); Garritt Bader, Jeff Mirkes, Perry Sieber, Wa Yia Thao, Allyson Watson, Craig Beyl, Dennis Rockhill, Kevin Vonck, and Adam Hardy (community leaders).

CALL TO ORDER

The meeting convened at 5:00 p.m.

I. APPROVE/MODIFY AGENDA

There were no changes to the agenda.

II. FACILITIES MASTER PLAN WORKSHOP FACILITATED BY HGA, INC.

David and Jane presented on their brainstorming session with staff. Discussion was held among HGA, board members, staff, and community leaders about the library's relevance in the future; their locations; and defining the library's identity.

III. SUCH OTHER MATTERS AS ARE AUTHORIZED BY LAW None.

XV. ADJOURNMENT

The meeting adjourned at 7:30 p.m.

NEXT REGULAR MEETING

February 18, 2016

Central Library

515 Pine Street, downtown Green Bay

5:15 p.m.

Respectfully submitted,

Dr. Christopher Wagner, Library Board Secretary
Sue Lagerman, Recording Secretary

NEVILLE PUBLIC MUSEUM
OF BROWN COUNTY



BRIDGING COMMUNITIES, CONNECTING GENERATIONS
NEVILLEPUBLICMUSEUM.ORG

PROCEEDINGS OF THE BROWN COUNTY NEVILLE PUBLIC MUSEUM GOVERNING BOARD

Pursuant to Section 19.84, Wis. Stats., a meeting of the **Brown County Neville Public Museum Governing Board** was held at 4:30 p.m. on Monday, February 8, 2016 at the Neville Public Museum, 210 Museum Place, Green Bay, Wisconsin

PRESENT: Kevin Kuehn, Erik Hoyer, Tom Sieber, Sandy Juno, Kramer Rock, and Terri Trantow
ALSO PRESENT: Louise Pfotenhauer, James Peth, Kevin Cullen, Kasha Huntowski, and Beth Lemke

CALL MEETING TO ORDER

1. Chairman Kuehn called the meeting to order at 4:34PM. Chair Kuehn welcomed new member Neville Public Museum Foundation Chair Terri Trantow to the committee.

2. **APPROVE/MODIFY AGENDA**

Motion made by Erik Hoyer and seconded by Tom Sieber to approve the agenda.

Vote taken. **MOTION APPROVED UNANIMOUSLY.**

3. Collection Manager Update: Museum Director Lemke asked Collections Manager Louise Pfotenhauer to present to the committee the Neville Public Museum's role and responsibility in regards to the Native American Graves Protection and Repatriation Act (NAGPRA) that became Public Law 101-601 on November 16, 1990.

Collections Manager Pfotenhauer shared the following: The Neville Public Museum of Brown County is an accredited cultural institution that champions history, science and art. Located in downtown Green Bay, Wisconsin, the museum is dedicated to the collection and preservation of significant objects relevant to Northeast Wisconsin and the Upper Peninsula of Michigan. The museum seeks to bridge these multi-generational regional communities, through engaging exhibitions and dynamic programs.

Additionally, the purpose of the Museum's Repatriation Policy is to advance both Museum and community relationships with native peoples and to provide guidelines for compliance with federal law embodied in the Native American Graves Protection and Repatriation Act (Public Law 101-601). It is intended to serve as both a guide and a tool in the advancement of cultural sensitivity. By its nature, this is a flexible document which should be reviewed and revised on a regular basis. The last time the policy was reviewed was in 2006.

Museum Director Lemke stated that this presentation to the Museum Governing Board provided a review to the policy as well as the Museum Code of Ethics cited in the document. Subsequent Governing Board meetings will continue to highlight staff work and responsibilities to the collection of Brown County.

Numerous questions were asked and discussion ensued; Sandy Juno requested an annual report to be provided to the committee. Museum Director Lemke acknowledged this request and agreed that an annual report would be an appropriate manner to update the committee and community.

4. Museum Directors Report. Museum Director Lemke was happy to report programming is 2016 is fully underway now that we have all of the positions filled. Staff retooled Explorer Saturday programming, brought back the successful Winter Warm Up Music at the Museum, launched Exhibits Exposed a personalized museum experience in January and Hard Core History a traditional program based on audience survey request.

Museum Director Lemke also stated museum partnerships and networks are growing—these include Brown County Federation of History Museums, Heritage Hill, Cats Anonymous, Bay Area Humane Society, NEW Zoo, Parks and HWY departments. Future months will bring updates specifically to Parks and public archaeology programming.

It was reported that 2016 promotions have a greater focus on the Neville's strategic message of Bridging Communities, Connecting Generations while reestablishing lost/broken networks, developing new strategic network partners such as the work with the Feline Fine exhibit and with some exhibit specific promotions. WFRV is the media sponsor for Ice Age Imperials, Eyes on the Sky NE WI Astronomy and Holiday Memories. WBAY is the media sponsor for Life and Death at Fort Howard.

Museum Director Lemke announced the last phase of the funding plan Visitor Experience and Architectural Exhibition Master Plan that was unanimously approved at the July 2014 Education and Recreation Committee Meeting is progressing forward. Purchasing has provided a timeline that has vendor selection complete by the end of April 2016. The vendor selected for this project will develop the conceptual design for an integrated, immersive, and flexible exhibition experience for Neville Public Museum visitors.

Additionally, the vendor is charged with reviewing all existing exhibition spaces and developing an architectural design of all exhibit and exhibit related areas including audio-visual or interactive components. This exhibition master plan supports the Museum's Strategic Purpose of Bridging Communities and Connecting Generations. Discussion ensued; staff was commended on the process and encouraged to continue capturing data to share with the board, full support of the project was noted.

2016 Governing Board Meeting Dates

Monday, April 11, 2016
Monday, May 9, 2016
Monday, June 13, 2016
Monday, July 11, 2016
Monday, August 8, 2016
Monday, September 12, 2016
Monday, October 10, 2016
Monday, November 14, 2016
Monday, December 12, 2016

5. Such other matters as authorized by law:

Next meeting of the Neville Public Museum Governing Board will be **Monday, March 14, 2016 at 4:30pm.**

6. Adjournment. Motion to adjourn made at 5:33PM by Erik Hoyer and seconded by Kramer Rock.
Vote taken. MOTION APPROVED UNANIMOUSLY

NEVILLE PUBLIC MUSEUM
OF BROWN COUNTY



BRIDGING COMMUNITIES, CONNECTING GENERATIONS
NEVILLEPUBLICMUSEUM.ORG

PROCEEDINGS OF THE BROWN COUNTY NEVILLE PUBLIC MUSEUM GOVERNING BOARD

Pursuant to Section 19.84, Wis. Stats., a meeting of the **Brown County Neville Public Museum Governing Board** was held at 4:30 p.m. on Monday, March 14, 2016 at the Neville Public Museum, 210 Museum Place, Green Bay, Wisconsin

PRESENT: Bernie Erickson, Tom Sieber, Kramer Rock, and Terri Trantow
ALSO PRESENT: Ryan Swadley, Kevin Cullen, Kasha Huntowski, and Beth Lemke

CALL MEETING TO ORDER

1. Vice Chairman Erickson called the meeting to order at 4:35PM.

2. APPROVE/MODIFY AGENDA

Motion made by Tom Sieber and seconded by Kramer Rock to approve the agenda.

Vote taken. MOTION APPROVED UNANIMOUSLY.

3. Museum Education: Digital Learning Initiative Update: Museum Director Lemke asked Museum Educator Ryan Swadley to present to the committee the Neville Public Museum an update on the museum education school tour program and Digital Learning Initiative with Ashwaubenon Schools.

Museum Educator Swadley reported the following revised program descriptions based on meetings held with Green Bay Public Schools and the preface for thematic units of learning vs. chronological.

Childhood Past (Pre-K to 2 Grade)

Learn what life was like for children and their families in Northeastern Wisconsin 100, 1,000, and 10,000 years ago. Students will tour our core exhibit gallery, hear stories and legends from Wisconsin's past, and explore a collection of historic toys to see how the ideas of "play" and "fun" have changed over time.

Technology and Change (3rd to 8th Grade)

What do prehistoric stone tools and modern-day computers have in common? Both were created by brilliant inventors to solve everyday problems. Discover the many examples of technology and innovation in our state, and how these ideas have changed the world.

Our Environment and Natural Resources (3rd to 6th grade)

Northeastern Wisconsin has been home to people for thousands of years thanks to the plentiful water, fertile land, minerals, and forests found here. Learn how the natural world has influenced human behavior, and how peoples' behavior has affected the natural world.

Conflict and Perspective (4th to 8th Grade)

Explore how the many groups who have called Northeastern Wisconsin home have related to one another, what

happened when there were disagreements, and how two groups can see the same issue or event very differently.

Museum Highlights (6th to 12th Grade and Adults)

This tour has it all...in this fast-paced overview of the museum, your tour guide will give you the background and context of our most loved exhibits (and some hidden gems) in our core and temporary galleries. Then, following the guided tour, you are encouraged to take a closer look at the areas you found most interesting during self-guided time. This option is perfect for groups who want an overview of the entire museum. *This Program lasts approximately one hour as it includes up to three Gallery Tours.

Correlations to standards can be discovered at <http://www.nevillepublicmuseum.org/education/tour-details>

Museum Educator Swadley also reported that the Digital Learning Initiative with Ashwaubenon Schools has been a great success. Google HangOuts have been scheduled monthly since December of 2015. Neville staff is able to reach approximately 200 students in six classrooms through this digital initiative. Museum Educator Swadley worked closely with district teachers to develop curriculum to fill gaps in instruction and has three more sessions scheduled for the spring semester. Museum staff are working together to develop a format for future offerings to not just the Ashwaubenon District but to other regional schools that see this offering as an educational benefit.

Numerous questions were asked and discussion ensued; Bernie Erickson inquired about a future fee structure for the offerings. Museum Director Lemke acknowledged this inquiry and stated plans are in the works for the 2017 budget preparation. Tom Sieber asked where the attendance numbers are being recorded for this type of programming. Museum Director Lemke stated they appear on the monthly attendance recorded as event programming on the date the session takes place. Tom Sieber also recommended staff meet with staff at the Einstein Project to review their offsite educational offerings and look for ways to partner. Kramer Rock thanked staff for coming full circle in the development and implementation of programming that brings the museum to the community in a critically relevant manner. Terri Trantow expressed excitement in the very positive feedback for this pilot educational program offering.

4. Public Archaeology Program and Temporary Exhibition Update: Deputy Director Cullen shared the Neville Public Museum Public Archaeology Procedure for working with Brown County Departments as well as other program partners. As we proceed forward partners will fill out a Ground Penetrating Radar Survey Permission Agreement and will agree to the following procedures.

Pre-Planning Research: Neville staff will gather information about any past research on the site. This information can be from maps, written accounts, property records, excavation reports, photographs, etc. and will be used to determine focus of their fieldwork and estimated duration of the project.

One month prior to the start of a project Neville staff will fill out a Public Lands Archaeology Permit, if the survey area is located within Wisconsin public land. The land owner must sign off on this permit and Neville staff will submit the permit to the State Archeologist of Wisconsin for approval and signature.

Fieldwork Process for a Ground Penetrating Radar Survey:

Step 1: Establish a metric grid over the survey area.

Step 2: Choose areas to begin collecting GPR data and calibrate the GPR device based on the composition and of the ground.

Step 3: Position the GPR inside the survey area and begin the survey by pushing the GPR cart back and forth (North/South) then across (East/West).

Step 4: Place pin flags in the ground where notable anomalies are located beneath the ground.

Step 5: Take detailed notes along the way to help interpret the data during post-fieldwork processing.

Step 6: Mark the corners of the GPR survey grid with stakes or survey nails to reestablish the grid for possible future analysis.

Ground Penetrating Radar Post-Processing Analysis:

Post processing of GPR data requires EKKO Project software to analyze the collected data.

All of the transects (survey lines) are digitally stitched together into a 3D cube of information. The total volume

of data can then be digitally sliced in 10 centimeter layers to reveal patterns in the ground, such as building foundations, etc. The interpretation and report writing necessary for the final report will be provided by Neville staff. The final report will be submitted by Neville staff to the State of Wisconsin Historical Preservation Office.

Parkology Public Program at Barkhausen: Saturday, April 2, 2016.

Public Archaeology programming in conjunction with the *Life and Death at Fort Howard* exhibit: Friday, May 20, 2016 and Saturday, May 21, 2016.

Deputy Director Cullen also stated the museum's website now has temporary exhibit dates and descriptions to reflecting nearly three years of history, science and art exhibits.

<http://www.nevillepublicmuseum.org/upcoming-exhibits>

Deputy Director Cullen stated that website updates will be taking place later this month and a community exhibit proposal form will be added to assist in the gathering of community suggested and supported subjects and themes.

Numerous questions were asked and discussion ensued; Tom Sieber shared his enthusiasm for future temporary exhibits and requested that Museum Director Lemke work with local marketing experts to develop a recommended budget for the future temporary exhibits prior to the of the 2017 budget. Museum Director Lemke agreed and stated she would update the board once information was gathered.

5. Museum Directors Report. Museum Director Lemke was happy to report that Wednesday, March 16, 2016 would be the kick off meeting for the selection team for the Visitor Experience and Architectural Exhibition Master Plan per Brown County's purchasing department timeline. She restated that the vendor is charged with reviewing all existing exhibition spaces and developing an architectural design of all exhibit and exhibit related areas including audio-visual or interactive components. This exhibition master plan supports the Museum's Strategic Purpose of Bridging Communities and Connecting Generations. Museum Director Lemke also informed the board that the staff is continuing to gather data for the vendor to review as part of the plan.

Museum Director Lemke mentioned two important dates to consider attending:

Wednesday, 4/13/16 Exhibit Reception – Life and Death at Fort Howard 6:00 – 8:00 p.m.

Thursday; 5/5/16 Press Conference for the new Mammoth Sculpture on the grounds – 11:00a.m.

Discussion ensued; staff was commended on the process and encouraged to continue capturing data to share with the board, full support of the project was noted.

2016 Governing Board Meeting Dates

Monday, April 11, 2016

Monday, May 9, 2016

Monday, June 13, 2016

Monday, July 11, 2016

Monday, August 8, 2016

Monday, September 12, 2016

Monday, October 10, 2016

Monday, November 14, 2016

Monday, December 12, 2016

6. Such other matters as authorized by law:

Next meeting of the Neville Public Museum Governing Board will be **Monday, April 11, 2016 at 4:30pm.**

7. Adjournment. Motion to adjourn made at 5:41PM by Tom Sieber and seconded by Kramer Rock.
Vote taken. MOTION APPROVED UNANIMOUSLY

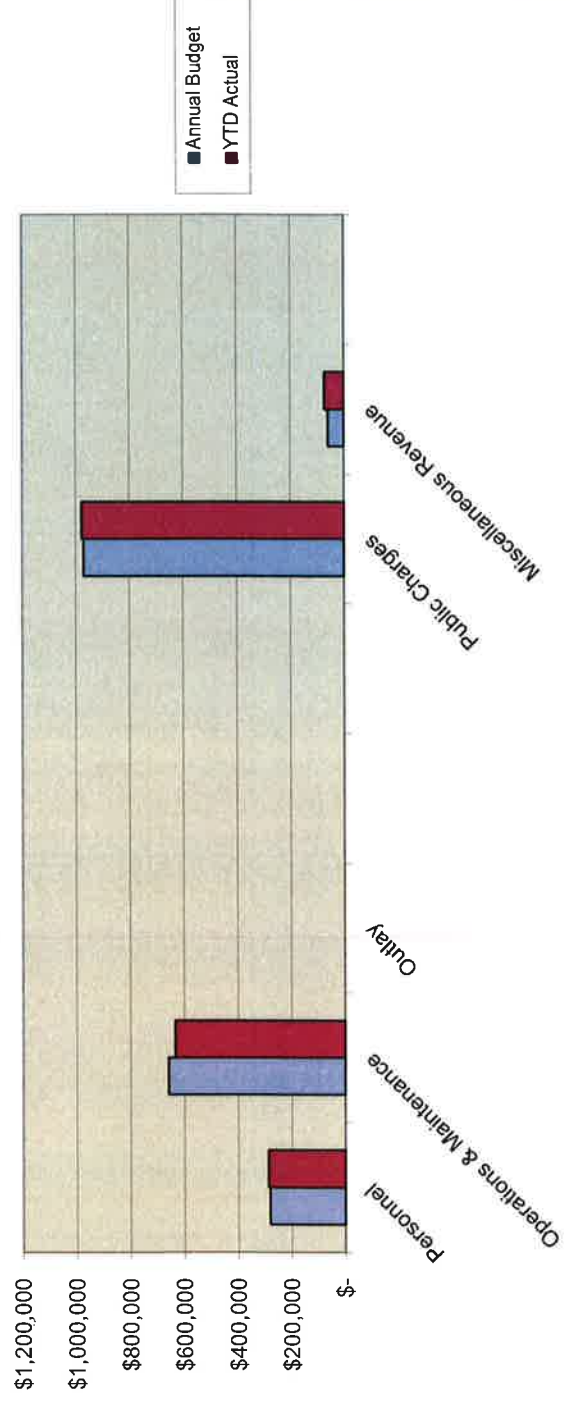
12/31/2015

	Annual Budget	YTD Budget	YTD %
Personnel	\$ 282,648	\$ 289,125	102%
Operations & Maintenance	\$ 659,223	\$ 634,270	96%
Outlay	\$ -	\$ -	0%
Public Charges	\$ 971,100	\$ 978,019	101%
Miscellaneous Revenue	\$ 58,500	\$ 72,534	124%
Public Charges consists of the following			
Green Fees	\$ 680,000.00	\$ 664,537.00	98%
Cart Fees	\$ 200,000.00	\$ 227,358.00	114%
Concessions	\$ 90,000.00	\$ 85,039.00	94%

HIGHLIGHTS:

The Golf Course is a seasonal operation that operates April through November. All expenses and revenues are well within budgeted amounts.

Golf Course Budget Analysis December 31, 2015



Golf Course Superintendent's Report

April 6th, 2016

During the month of March here are a few highlights of things that were done:

1. Golf Course Update
 - a. Golf Course is Closed
 - b. Golf Course came through the winter looking great!
 - c. No winter kill on greens!
 - d. Golf Course needs to dry out before we can open
 - e. Pro Shop is open daily
 - i. 10am to 5:30pm
2. Golf Course March Maintenance
 - a. Tree clean up
 - b. Equipment winter maintenance was completed
 - c. Tree Stumps have been removed
 - d. All golf course accessories have been cleaned and painted
 - e. Green Covers have been removed
 - i. Greens #2,4,8,9,11,12 and 18 had covers on them
3. Upcoming Projects and Maintenance
 - a. Bunker drainage and new sand on left green side bunker #2 and fairway bunker #10
 - b. New cart path and larger back tee on #3
 - c. Golf Course clean up
 - d. All stump holes need to be filled in.
 - e. Landscape planning

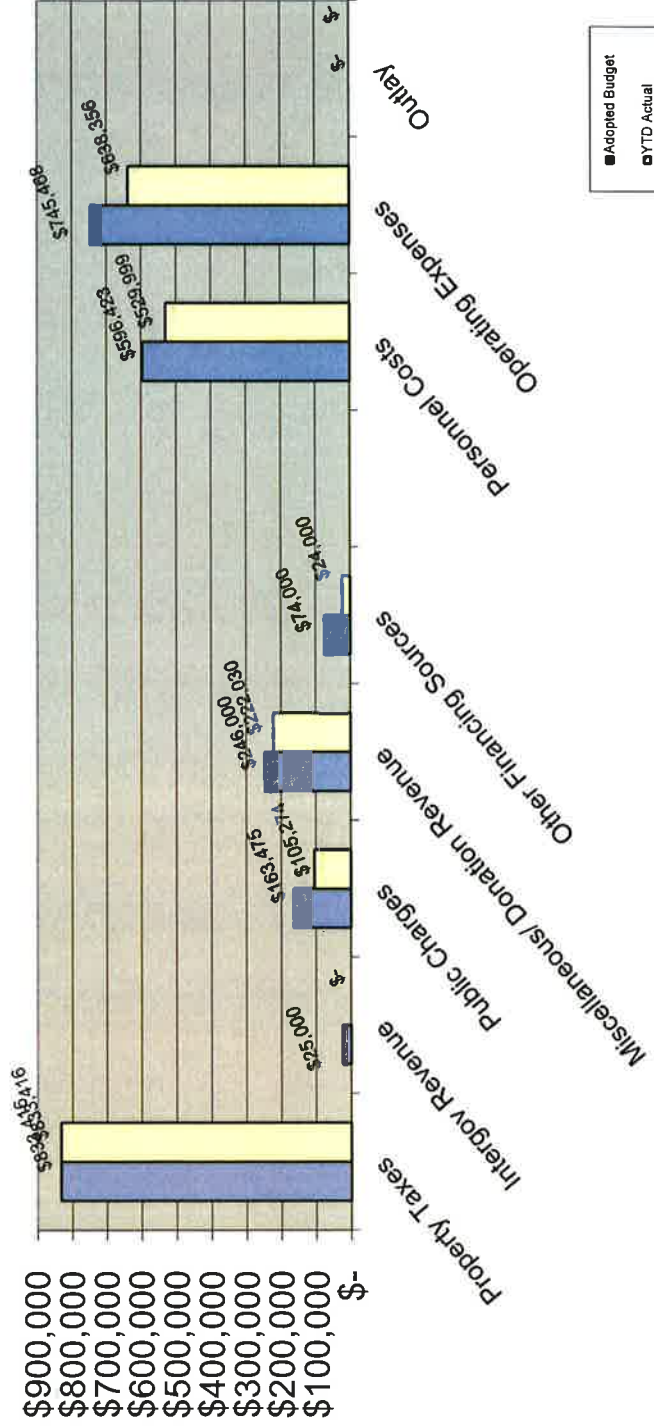
Museum
Budget Status Report (Unaudited)
4-6-2016 Ed & Rec

	Adopted Budget	YTD Actual	Percentage	YTD Comments:
Property Taxes	\$ 833,416	\$ 833,416	100.0%	
Intergov Revenue	\$ 25,000	\$ -	0.0%	
Public Charges	\$ 163,475	\$ 105,274	64.4%	
Miscellaneous/ Donation Revenue	\$ 246,000	\$ 222,030	90.3%	
Other Financing Sources	\$ 74,000	\$ 24,000	32.4%	
Personnel Costs	\$ 596,423	\$ 529,999	88.9%	
Operating Expenses	\$ 745,468	\$ 638,356	85.6%	
Outlay	\$ -	\$ -	#DIV/0!	

Comments:

Public Charges: include gate, photo sales, vending and room rental.
Other Financing: intrafund transfer for Master Planning. \$74,000 carry over to FY15
Miscellaneous Revenue: includes NPMF funds for exhibits and programs.
NPMF uses Intra-county expense Copy Center
[charge back amounts are deposited in Miscellaneous Revenue line
Intergov Revenue: we did not receive WI State Dept of Tourism JEM grant.
Operating Expenses has a YTD encumbrance amount of \$61,983.11 due to Security Contract and Advertising

Museum - December 31, 2015



NEVILLE PUBLIC MUSEUM

OF BROWN COUNTY



BRIDGING COMMUNITIES, CONNECTING GENERATIONS
NEVILLEPUBLICMUSEUM.ORG

Neville Public Museum Director's Report Education & Recreation Committee Brown County Board of Supervisors Wednesday, April 6, 2016

Operations:

Since our last meeting we debuted the second Hard Core History program, facilitated the third Exhibit Exposed program, hosted the third Explorer Saturday of the year, and celebrated our second season of Winter Warm Up Music at the Museum with 7 performers.

Neville Public Museum Public Archaeology: Two program dates are set.

- Parkaeology Public Program at Barkhausen: Saturday, April 2, 2016.
- Public Archaeology programming in conjunction with the Life and Death at Fort Howard exhibit: Friday, May 20, 2016 and Saturday, May 21, 2016.

PARKAEOLOGY
Saturday April 2
10am-Noon
Barkhausen Waterfowl Preserve
2024 Lakeview Drive
Suamico, WI 54173

Are you curious about the archaeological sites located on the southwest shoreline of Green Bay? Then join us for a new program developed in partnership with Brown County Parks and the Neville Public Museum.

This first parkaeology expedition will take place at Barkhausen Waterfowl Preserve, where you will learn about four archaeology sites in the area: A Historic Tavern, A late Prehistoric Village, an 1848 Lighthouse, and an Historic Farmstead! A hands-on Ground Penetrating Radar demonstration will also be included!

This Parkaeology Program will be co-presented by Matt Kriese, Assistant Park Director, and Kevin Cullen, Deputy Director at the Neville Public Museum of Brown County.

Pre-Registration Required:
Call the Parks Office: at (920) 448-6242
Participant Fee: \$3 kids, \$5 adults, \$15 per family

Summer outreach: The Neville will be present at the June 8th, July 13th, August 24th and September 14th at the On Broadway Farmers Market. Downtown Green Bay Farmers Market and Summer in the Park outreach dates are yet to be set, but the museum will be present at 2-3 farmer's markets and 1 Summer in the Park concert.

Monday, August 1, 2016 will be the Neville's Community Connection Night at the Green Bay Bullfrogs and August 5-7, 2016 we will have staff representation at the Tall Ships Festival.

The Neville Public Museum Governing Board met on Monday, March 14, 2016. Museum Education Specialist Ryan Swadley and Kevin Cullen presented on the Digital Learning Initiative with Ashwaubenon Schools and Public Archaeology Program and Temporary Exhibition. Museum Director Lemke was happy to report that Wednesday, March 16, 2016 would be the kick off meeting for the selection team for the Visitor Experience and Architectural Exhibition Master Plan per Brown County's purchasing department timeline. She restated that the vendor is charged with reviewing all existing exhibition spaces and developing an architectural design of all exhibit and exhibit related areas including audio-visual or interactive components. This exhibition master plan supports the Museum's Strategic Purpose of Bridging Communities and Connecting Generations. Museum Director Lemke also informed the board that the staff is continuing to gather data for the vendor to review as part of the plan.

Museum Director Lemke mentioned two important dates to consider attending:

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Thursday; 5/5/16 Press Conference for the new Mammoth Sculpture on the grounds – 11:00a.m.

The Neville Public Museum Foundation Board Executive Committee met on Monday, March 7, 2016. Foundation Director Huntowski gave an update on February financials, membership numbers, and the new donor wall in the first floor hallway. Museum Director Lemke gave an update on the RFP, marketing and attendance.



New donor wall picture

Museum Strategic Planning

The Leadership Team continues work on the following opportunities as part of the Neville's Strategic Planning

- Advocate for the Neville based on the strategic purpose. Seize every chance to amplify on the core message of "Bridging Communities. Connecting Generations."
- Re-orient marketing and promotions efforts around the strategic purpose of "Bridging Communities. Connecting Generations."
- Work alongside Brown County Purchasing in requesting services from a team of consultants to conduct a Visitor Experience and Architectural Exhibition Master Plan for the Neville Public Museum.
 - This scope of services will be used to determine future exhibit design, fundraising opportunities and an overall exhibition development plan.

RFP Tentative Project Timeline

Please Note: These dates are for planning purposes. They represent the County's desired timeline for implementing this project. Any revision to the Due Date for submission of project will be made by addendum. All other dates may be adjusted without notice, as needs and circumstances dictate.

	Date	Time (CST)
RFP Published	February 10, 2016	
RFP Non-Mandatory Site Visit	February 22, 2016	10:00 AM
RFP Questions Due, Post Site Visit	February 24, 2016	3:00 PM
RFP Questions & Answers Published	February 26, 2016	3:00 PM
RFP Responses Due from Vendors	March 7, 2016	3:00 PM
Preliminary RFP Review to address potential budget issues	March 9, 2016	
Selection Team Kickoff Meeting	March 14, 2016	
Preliminary Scoring Meeting from proposal review	March 28, 2016	
Interview / Reference Checks, if Required week of	April 4, 2016	
Consensus Scoring Meeting	April 11, 2016	
Send out Thank You & Intent to Award Letters by	April 15, 2016	
Contract Negotiations / Complete Contract Signing by	April 29, 2016	

Social Media Advertising Performance Summary



Cats of the Neville Instagram Contest – Over one thousand and fifteen photographs were submitted as part of this public engagement contest. Twelve photos have been chosen by a committee of community partners and museum staff for exhibit in our lobby hallway. Eighty other photos were selected for digital display in the exhibit "Feline Fine: Art of Cats."

In this social media digital campaign nearly 10,000 people were reached which resulted in a dozen shares our status and over two hundred clicks to the museum's website.

On March 6th the museum shared a photo gallery of Rosemary Hinkfuss in memorial of her life and service to Green Bay through a selection of photographs from our collection that highlight some of her community activities. What is important to note is the comment section of Facebook where in this one posting the museum provided a platform for a community dialogue bridging the communities of Brown County and connecting generations of residents who knew Rosemary.





Neville Public Museum Online Photo Sales <http://photos.nevillepublicmuseum.org/>

June '15	Visits 1,025	Page Views 16,353
July '15	Visits 1,742	Page Views 19,379
August '15	Visits 1,229	Page Views 20,796
September '15	Visits 653	Page Views 14,291
October '15	Visits 691	Page Views 13,147
November '15	Visits 959	Page Views 11,791
December '15	Visits 2139	Page Views 36,668
January '16	Visits 1073	Page Views 21,095
February '16	Visits 874	Page Views 18,429

Neville Public Museum Website 2016

January: Visits 14,939 Page Views 26,493

February: Visits 15,778 page Views 27,922

2015 total visits = 204,431 (*36% increase over 2014)

2014 total visits = 131,438 (*62% increase over 2013)



Neville Public Museum Facebook FY 2016

January reach 54,103 people engaged 2,658

February reach 29,698 people engaged 1,693

FY 2015

Total Page Likes 177,414

People Engaged 36,981 *33% increase in engaged audience over FY 14

Total reach 833,877

FY 2014

Total Page Likes 73,553

People Engaged 24,712

Total reach 1,127,429 *Per the JEM grant social media funding was \$10,000 in FY 14 with spend emphasis on the Temporary Green Bay Packers Hall of Fame exhibit.



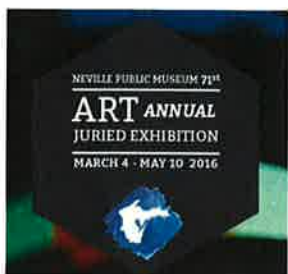
Upcoming Exhibits

Life and Death at Fort Howard

America's victory during the War of 1812 ushered in a new era of defense, democracy and development in the Upper Great Lakes. In recognition of the 200th anniversary of the founding of Fort Howard in 1816, this exhibit focuses on the personal stories of life and death at this Fort in Green Bay. Through the display of authentic artifacts, rare maps and hands-on interactives, visitors to the exhibit will be given an inside look at the personalities of those who helped lay the foundations modern Green Bay. (April 16, 2016 – April 9, 2017)

An Artistic Discovery

An Artistic Discovery is an annual exhibition of high school art sponsored by the United States Congress in each congressional district in the nation. Featured at the Neville are artworks from students in Wisconsin's Eighth Congressional District. This is a juried exhibition of artworks based on guidelines developed by the US Congress. The first-prize winning artist has his or her artwork displayed in the US Capitol for one year alongside winners from around the country. (April 23, 2016 — May 22, 2016)



71st Art Annual

Art exhibits have always been a significant part of the Neville Public Museum's history going back our founding in 1915. However, it was in 1942 that the museum's director, Earl Wright, initiated a juried art competition. Since that time, the *Art Annual* has become an important bridge between the artistic communities of Northeastern Wisconsin and the Upper Peninsula of Michigan. There are literally generations of artists that apply each year and it is the *Art Annual* that connects these generations through art here at the Neville Public Museum. (May 14, 2016 — July 2, 2016)



Ice Age Imperials

Ice Age Imperials is a traveling museum exhibit that makes the drama of the majestic animals that dominated the age accessible to all. Using two full-scale dioramas, a series of interactive displays and wall-mounted educational components, *Ice Age Imperials* prompt visitors to wonder: When and where was it? What was life like here during the Ice Age? How do today's animals compare to their extinct Ice Age relatives? *Ice Age Imperials* provides a rare opportunity for visitors to 'Touch the Ice Age'. Interacting with real fossils from ancient animals like the sabretooth cat, woolly mammoth, giant sloth, dire wolf, giant beaver, and teeth from a huge Ice Age bear will make the Ice Age come alive to visitors like never before. (May 27, 2016 — October 30, 2016)



Eyes On The Sky

Discover how humans in Northeastern Wisconsin have observed, explored, and understood our Solar System and its place in the Milky Way Galaxy. See large historic telescopes, captivating astro-photography, ancient meteorites, hands-on exploration, and much more. This exhibit was developed in collaboration with the Neville Public Museum Astronomical Society. (July 16 – November 6, 2016)

Upcoming Events

April 2016

Saturday, 4/2/16 Explorer Saturday -Feline Fine 10:00 a.m. – Noon

Wednesday, 4/13/16 Exhibit Reception – Life and Death at Fort Howard 6:00 – 8:00 p.m.

Thursday, 4/14/16 Dinner Program – Wooden Shoe Carving 5:00 – 7:00 p.m.

Wednesday, 4/20/16 Exhibits Exposed- Fort Howard 6:00 - 7:00 p.m.

Tuesday, 4/26/16 Volunteer Appreciation Party 5:00 – 7:00 p.m.

Thursday, 4/28/16 Youth Program -Context of the Holocaust: Shay Pilnik 1:00 - 2:30 p.m.

May 2016

Saturday, 5/7/16 Explorer Saturday- Fort Howard 10:00 a.m. - Noon

Friday, 5/13/16 School Day Off – TBD 9:00 a.m. - Noon

Sunday, 5/15/16 Membership Swap Day Noon – 5:00 p.m.

Wednesday, 5/18/16 Exhibits Exposed - Archaeology 6:00 - 7:00 p.m.

Thursday, 5/19/16 Dinner Program – Wood Restoration 5:00 – 7:00 p.m.

Thursday, 5/19/16 History Treasure Tour

Thursday, 5/26/16 Exhibit Reception – Ice Age Imperials 6:00 – 8:00 p.m.

Neville Public Museum Attendance and Revenue Comparison

	2014		2015		2016		Atten
	Attendance	Admission Revenue	Attendance	Admission Revenue	Attendance	Admission Revenue	
January	1,825	\$4,601.00	3,847	\$ 8,068.50	2,358	\$ 6,866.50	
February	2,545	\$4,401.00	4,597	\$ 8,394.00	2,642	\$ 6,138.00	
March	3,280	\$7,959.50	3,375	\$ 6,749.00			
April	3,705	\$6,518.00	2,981	\$ 4,080.00			
May	3,517	\$6,212.00	3,275	\$ 4,777.50			
June	3,358	\$7,890.50	3,212	\$ 6,432.75			
July	3,623	\$11,645.50	2,913	\$ 6,682.00			
August	4,222	\$11,946.00	3,388	\$ 8,064.00			
September	2,881	\$6,359.50	2,251	\$ 3,778.00			
October	4,059	\$9,668.50	3,668	\$ 5,426.00			
November	5,576	\$14,606.00	4,031	\$ 7,390.00			
December	7,864	\$22,542.50	4,980	\$ 9,126.50			
TOTALS	46,455	\$114,350.00	42,518	\$78,968	5,000	\$13,005	

Neville Public Museum Attendance and Revenue February 2016

Date	Day	Admission	Guided Tours	Self-Guided Tours	Facility Rental/Meeting Attendees	Event/Program Attendance	Total Attendance	Total Admission Revenue (Net)	Total Facility Rental Revenue
1	Monday								
2	Tuesday	22			37		59	\$ 95.00	
3	Wednesday	42			27	65	134	\$ 35.00	
4	Thursday	16			29		45	\$ 64.00	
5	Friday	34	23				57	\$ 211.00	
6	Saturday	111					111	\$ 553.50	
7	Sunday	38					38	\$ 181.50	
8	Monday								
9	Tuesday	21			42	35	98	\$ 79.00	\$ 90.00
10	Wednesday	16					16	\$ 77.00	
11	Thursday	36			102		138	\$ 157.50	\$ 82.50
12	Friday	32					32	\$ 132.00	
13	Saturday	191	8				199	\$ 880.50	
14	Sunday	82					82	\$ 395.00	
15	Monday								
16	Tuesday	11			12		23	\$ 45.50	
17	Wednesday	34			107	83	224	\$ 154.00	\$ 360.00
18	Thursday	23	41			143	207	\$ 215.00	
19	Friday	49				211	260	\$ 179.00	
20	Saturday	133	6				139	\$ 703.50	
21	Sunday	81					81	\$ 304.00	
22	Monday								
23	Tuesday	19					19	\$ 119.00	
24	Wednesday	12			104		116	\$ 63.00	\$ 82.50
25	Thursday	21					21	\$ 97.00	
26	Friday	51			100		151	\$ 209.00	
27	Saturday	161			10		171	\$ 768.50	\$ 331.00
28	Sunday	97			124		221	\$ 419.50	\$ 110.00
29	Monday								
TOTAL		1,333	78	0	694	537	2,642	\$ 6,138.00	\$ 1,056.00

January Total Attendance	2,358	February Total Attendance	2,642	
January Outreach	4,342	February Outreach	530	Museum closed to public
Jan. Grand Total Served	6,700	February Grand Total Served	3,172	



**BROWN COUNTY
BOARD OF SUPERVISORS
COURT HOUSE
GREEN BAY, WISCONSIN**

BROWN COUNTY BOARD OF SUPERVISORS

Meeting Date: 3-16-16

Agenda No. : _____

Motion from the Floor

I make the following motion: Comeenwater: Ed & Al
Thriftstown Boat Launch
Have signage telling boaters that after launching
their vehicles + trailers must be parked in
the upper level of the park.

Signed: _____

District No.: 20

(Please deliver to the County Clerk after the motion is made for recording into the minutes.)



PETITIONS AND COMMUNICATIONS FORM
COMMON COUNCIL
CITY OF GREEN BAY

Date of Council Meeting:

3/16/16

Request of Alderperson

McHolson-Dewane-Lund-

Refer to:

Ed + Rec

Please state clearly the action requested. Requests should be turned in at the City Clerk's Office by 10:00 AM on the Thursday before a Council meeting. For late communications, present this form to the City Clerk after the request is read.

Requesting an update/Presentation from
Brad Toll Visitor Convention Bureau - Mayor
Schmitt on Bookings ^{Revenue Gain or Loss} and why there isn't
an escalator in the KI Center.

Andy Wahl
Tom J. L. Wan
Tom Ruff District 25



22 EAST MIFFLIN STREET, SUITE 900
MADISON, WI 53703
TOLL FREE: 1.866.404.2700
PHONE: 608.663.7188
FAX: 608.663.7189
WWW.WICOUNTIES.ORG

March 15, 2016

Mr. Patrick Moynihan, Jr.
Brown County Board Chair
2444 Babcock Road
Green Bay, WI 54313

Subject: KI Center in Green Bay

Dear County Board Chair Moynihan, Jr.:

The Wisconsin Counties Association has decided after thorough discussion not to book our Annual Conference at the KI Center. The new addition is gorgeous, and would accommodate us, but one thing is missing; an escalator that should be beside the stairs to take attendees to the second level. Currently, there are many stairs with a very busy carpet, and I see that being a hazard for our conference attendees. Especially if we have our Marketplace on the ground level and the remaining meetings on the second level, attendees would be going up and down continuously. With only one small elevator located behind the stairs, I do not see the elevator sufficient for our Conference needs.

If the KI Center would install an escalator by the stairs area, and not the Hampton side, we would likely reconsider having our Annual Conference at the KI Center.

Sincerely,

Cheryl A. Fleck
WCA Marketing & Events Manager

BOARD OF SUPERVISORS

Brown County



BROWN COUNTY
BOARD OF SUPERVISORS
GREEN BAY, WISCONSIN

Meeting Date:

3/16/16

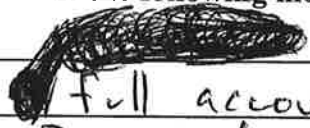
Agenda No.:

(5a)

Motion from the Floor

I make the following motion:

Communication



Requesting a

full account of attendance numbers for the past
3 full fiscal years for the Brown County Veterans
Arenas.

to Ed & Rec Comm. Hce

Signed:

A handwritten signature in black ink, belonging to Erik Hoyer.

(ERIK HOYER)

District No.

District 4

(Please deliver to County Clerk after motion is made for recording into minutes.)

COMPLEX ATTENDANCE FOR THE BROWN COUNTY VETERANS MEMORIAL COMPLEX

February-16	Date	Building	2016	2015	2015 Date
Monster Trucks	February 5, 2016	ARENA	2461	2784	
Monster Trucks	February 6, 2016	ARENA	6076	6279	
Dinosaurs! A Family Adventure	February 13, 2016	ARENA	1883	N/A	
Dinosaurs! A Family Adventure	February 14, 2016	ARENA	1323	N/A	
WBAY Boat Show	February 18, 2016	ARENA	147	243	
WBAY Boat Show	February 19, 2016	ARENA	307	249	
WBAY Boat Show	February 20, 2016	ARENA	917	758	
WBAY Boat Show	February 21, 2016	ARENA	382	314	
Spa Sale	February 26, 2016	ARENA	150	N/A	
Spa Sale	February 27, 2016	ARENA	150	N/A	
Spa Sale	February 28, 2016	ARENA	150	N/A	
Green Bay Cheer Classic		ARENA	N/A	2302	February 14, 2015
ARENA TOTAL			13,946	13,179	
Everybody's Rummage Sale	February 6, 2016	SHOPKO	2030	N/A	
Dinosaurs! A Family Adventure	February 13, 2016	SHOPKO	1884	N/A	
Dinosaurs! A Family Adventure	February 14, 2016	SHOPKO	1324	N/A	
WBAY Boat Show	February 18, 2016	SHOPKO	147	243	
WBAY Boat Show	February 19, 2016	SHOPKO	308	249	
WBAY Boat Show	February 20, 2016	SHOPKO	917	759	
WBAY Boat Show	February 21, 2016	SHOPKO	383	314	
Wisconsin Hunting Expo	February 26, 2016	SHOPKO	1003	N/A	
Wisconsin Hunting Expo	February 27 2016	SHOPKO	3004	899	
Wisconsin Hunting Expo	February 28 2016	SHOPKO	1422	2908	
SHOPKO HALL TOTAL			12,422	5,372	
Gamblers Hockey	February 5, 2016	RESCH	2731	1745	
Gamblers Hockey	February 6, 2016	RESCH	5379	4367	
Disney on Ice	February 10, 2016	RESCH	2661	2865	
Disney on Ice	February 11, 2016	RESCH	2055	2950	
Disney on Ice	February 12, 2016	RESCH	4570	5004	
Disney on Ice	February 13, 2016	RESCH	13775	13431	
Disney on Ice	February 14, 2016	RESCH	6611	8668	
UWGB Basketball	February 15, 2016	RESCH	2864	3791	
Gamblers Hockey	February 19, 2016	RESCH	2106	3533	
UWGB Basketball	February 20, 2016	RESCH	2670	2395	
Gamblers Hockey	February 20, 2016	RESCH	3775	3929	
UWGB Basketball	February 22, 2016	RESCH	1789	3706	
UWGB Basketball	February 26, 2016	RESCH	3173	5103	
Gamblers Hockey	February 27, 2016	RESCH	7177	N/A	
UWGB Basketball	February 28, 2016	RESCH	3534	N/A	
Gamblers Hockey		RESCH	N/A	2430	February 27 2015
Gamblers Hockey		RESCH	N/A	3228	February 28 2015
RESCH CENTER TOTAL			64,870	67,145	
TOTAL FOR FEBRUARY 2016			91,238	85,696	

NOTE: WHEN TWO/THREE BUILDINGS ARE USED FOR AN
EVENT THE ATTENDANCE IS DIVIDED BETWEEN THE TWO/THREE

Brown County

Parks

Budget Status Report

12/31/2015 -UNAUDITED

Expenses

Personnel Costs
Operating Expenses
Utilities
Outlay

Amended Budget	YTD Actual	Percent of Budget
\$ 1,059,933	1,033,854	98%
\$ 665,126	612,126	92%
\$ 124,040	110,838	89%
\$ 352,600	196,804	56%

Revenues

Property Taxes
Intergov Revenue
Public Charges/Misc. Revenue

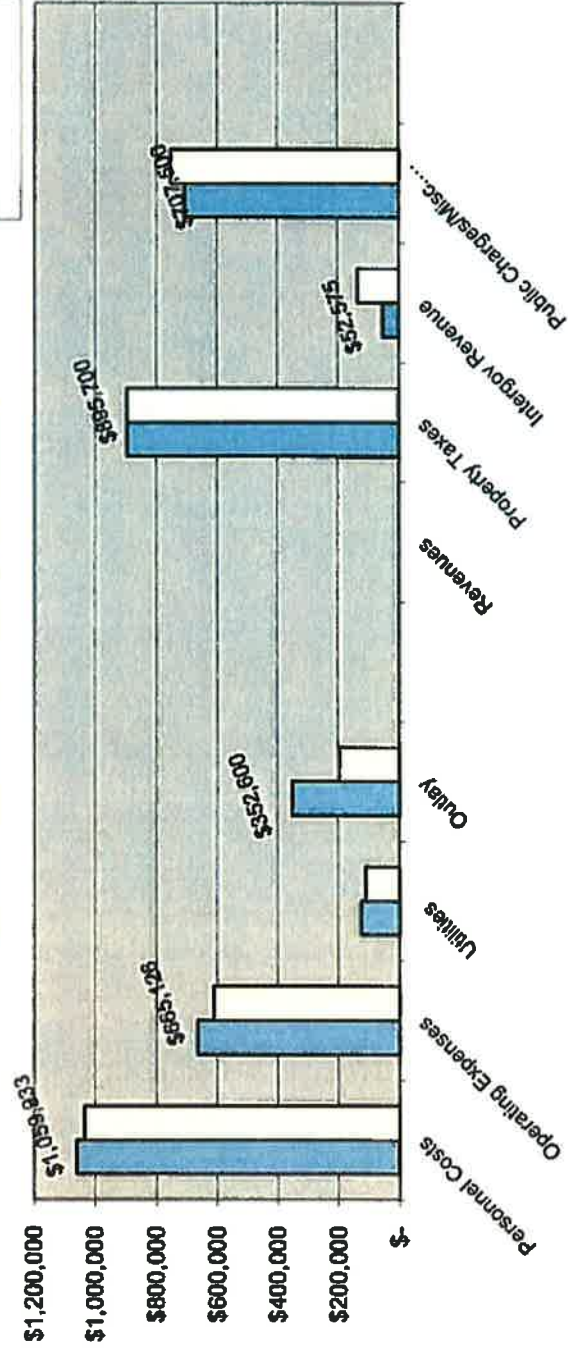
\$ 895,700	895,700	100%
\$ 52,575	133,827	255%
\$ 707,500	753,651	107%

HIGHLIGHTS:

Expenses:

Revenues:

Parks -December 31, 2015





Budget by Account Classification Report

Through 12/31/15
Prior Fiscal Year Activity Included
Summary Listing

Account Classification	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund 100 - GF									
REVENUE									
Property Taxes	895,700.00	.00	895,700.00	74,641.63	.00	895,700.00	.00	100	859,924.00
Intergov Revenue	47,975.00	4,600.00	52,575.00	84,334.70	.00	133,826.84	(81,251.84)	255	291,396.66
Public Charges	705,200.00	.00	705,200.00	15,530.20	.00	753,650.78	(48,450.78)	107	707,398.84
Miscellaneous Revenue	2,300.00	.00	2,300.00	6,142.20	.00	15,550.56	(13,250.56)	676	13,126.55
Other Financing Sources	205,924.00	340,000.00	545,924.00	83,137.44	.00	155,307.44	390,616.56	28	193,866.17
REVENUE TOTALS	\$1,857,099.00	\$344,600.00	\$2,201,699.00	\$263,786.17	\$0.00	\$1,954,035.62	\$247,663.38	89%	\$2,065,712.22
EXPENSE									
Personnel Costs	1,059,933.00	.00	1,059,933.00	104,220.43	.00	1,033,853.75	26,079.25	98	1,045,762.59
Operating Expenses	789,166.00	(3,500.00)	785,666.00	67,544.08	.00	722,964.18	62,701.82	92	732,629.72
Outlay	8,000.00	348,100.00	356,100.00	120,033.66	.00	196,803.66	159,296.34	55	285,958.99
EXPENSE TOTALS	\$1,857,099.00	\$344,600.00	\$2,201,699.00	\$291,798.17	\$0.00	\$1,953,621.59	\$248,077.41	89%	\$2,064,351.30
Fund 100 - GF Totals									
REVENUE TOTALS	1,857,099.00	344,600.00	2,201,699.00	263,786.17	.00	1,954,035.62	247,663.38	89	2,065,712.22
EXPENSE TOTALS	1,857,099.00	344,600.00	2,201,699.00	291,798.17	.00	1,953,621.59	248,077.41	89	2,064,351.30
Fund 100 - GF Totals	\$0.00	\$0.00	\$0.00	(\$28,012.00)	\$0.00	\$414.03	(\$414.03)		\$1,360.92
Fund 120 - Park Donations									
REVENUE									
Intergov Revenue	.00	.00	.00	.00	.00	.00	.00	+++	.00
Miscellaneous Revenue	10,200.00	.00	10,200.00	343.94	.00	1,031.84	9,168.16	10	13,864.29
Other Financing Sources	.00	.00	.00	.00	.00	.00	.00	+++	.00
REVENUE TOTALS	\$10,200.00	\$0.00	\$10,200.00	\$343.94	\$0.00	\$1,031.84	\$9,168.16	10%	\$13,864.29
EXPENSE									
Operating Expenses	15,396.00	.00	15,396.00	761.00	.00	8,324.54	7,071.46	54	31,370.43
Outlay	.00	.00	.00	.00	.00	.00	.00	+++	.00
EXPENSE TOTALS	\$15,396.00	\$0.00	\$15,396.00	\$761.00	\$0.00	\$8,324.54	\$7,071.46	54%	\$31,370.43
Fund 120 - Park Donations Totals									
REVENUE TOTALS	10,200.00	.00	10,200.00	343.94	.00	1,031.84	9,168.16	10	13,864.29
EXPENSE TOTALS	15,396.00	.00	15,396.00	761.00	.00	8,324.54	7,071.46	54	31,370.43
Fund 120 - Park Donations Totals	(\$5,196.00)	\$0.00	(\$5,196.00)	(\$417.06)	\$0.00	(\$7,292.70)	\$2,096.70		(\$17,506.14)
Fund 121 - Boat Landing									
REVENUE									
Public Charges	110,000.00	.00	110,000.00	7,203.81	.00	112,938.94	(2,938.94)	103	106,589.87
Miscellaneous Revenue	.00	.00	.00	.00	.00	.00	.00	+++	345.55
REVENUE TOTALS	\$110,000.00	\$0.00	\$110,000.00	\$7,203.81	\$0.00	\$112,938.94	(\$2,938.94)	103%	\$106,935.42
EXPENSE									
Operating Expenses	222,310.00	99,104.00	321,414.00	45,525.37	.00	176,854.39	144,559.61	55	74,699.80
Outlay	85,000.00	7,500.00	92,500.00	.00	.00	.00	92,500.00	0	15,736.00



Budget by Account Classification Report

Through 12/31/15
Prior Fiscal Year Activity Included
Summary Listing

Account Classification	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund 121 - Boat Landing									
EXPENSE TOTALS	\$307,310.00	\$106,604.00	\$413,914.00	\$45,525.37	\$0.00	\$176,854.39	\$237,059.61	43%	\$90,435.80
Fund 121 - Boat Landing Totals									
REVENUE TOTALS	110,000.00	.00	110,000.00	7,203.81	.00	112,938.94	(2,938.94)	103	106,935.42
EXPENSE TOTALS	307,310.00	106,604.00	413,914.00	45,525.37	.00	176,854.39	237,059.61	43	90,435.80
Fund 121 - Boat Landing Totals									
EXPENSE TOTALS	(\$197,310.00)	(\$106,604.00)	(\$303,914.00)	(\$38,321.56)	\$0.00	(\$63,915.45)	(\$239,998.55)		\$16,499.62
Fund 122 - Cross County Ski									
REVENUE									
Public Charges	36,500.00	.00	36,500.00	1,311.17	.00	12,621.37	23,878.63	35	31,997.09
Miscellaneous Revenue	25.00	.00	25.00	.00	.00	10.00	15.00	40	1.00
EXPENSE									
Operating Expenses	\$36,525.00	\$0.00	\$36,525.00	\$1,311.17	\$0.00	\$12,631.37	\$23,893.63	35%	\$31,998.09
Outlay	33,250.00	.00	33,250.00	9,244.01	.00	15,092.96	18,157.04	45	26,295.63
EXPENSE TOTALS	60,000.00	.00	60,000.00	.00	.00	23,872.57	36,127.43	40	.00
Fund 122 - Cross County Ski Totals									
EXPENSE TOTALS	\$93,250.00	\$0.00	\$93,250.00	\$9,244.01	\$0.00	\$38,965.53	\$54,284.47	42%	\$26,295.63
Fund 122 - Cross County Ski Totals									
REVENUE TOTALS	36,525.00	.00	36,525.00	1,311.17	.00	12,631.37	23,893.63	35	31,998.09
EXPENSE TOTALS	93,250.00	.00	93,250.00	9,244.01	.00	38,965.53	54,284.47	42	26,295.63
Fund 122 - Cross County Ski Totals									
EXPENSE TOTALS	(\$56,725.00)	\$0.00	(\$56,725.00)	(\$7,932.84)	\$0.00	(\$26,334.16)	(\$30,390.84)		\$5,702.46
Fund 123 - Park Land & Building Acquisition									
REVENUE									
Public Charges	18,000.00	.00	18,000.00	.00	.00	.00	18,000.00	0	.00
Miscellaneous Revenue	.00	.00	.00	.00	.00	.00	.00	+++	.00
Other Financing Sources	.00	.00	.00	.00	.00	.00	.00	+++	.00
EXPENSE									
Operating Expenses	\$18,000.00	\$0.00	\$18,000.00	\$0.00	\$0.00	\$0.00	\$18,000.00	0%	\$0.00
Outlay	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	275,000.00
EXPENSE TOTALS	\$1,000.00	.00	\$1,000.00	.00	.00	.00	.00	+++	.00
Fund 123 - Park Land & Building Acquisition Totals									
REVENUE TOTALS	\$18,000.00	\$0.00	\$18,000.00	\$0.00	\$0.00	\$0.00	\$18,000.00	0%	\$0.00
EXPENSE TOTALS	1,000.00	.00	1,000.00	.00	.00	.00	.00	+++	.00
Fund 123 - Park Land & Building Acquisition Totals									
EXPENSE TOTALS	\$1,000.00	\$0.00	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0%	\$275,000.00
Fund 123 - Park Land & Building Acquisition Totals									
REVENUE TOTALS	18,000.00	.00	18,000.00	.00	.00	.00	18,000.00	0	.00
EXPENSE TOTALS	1,000.00	.00	1,000.00	.00	.00	.00	.00	0	275,000.00
Fund 123 - Park Land & Building Acquisition Totals									
EXPENSE TOTALS	\$17,000.00	\$0.00	\$17,000.00	\$0.00	\$0.00	\$0.00	\$17,000.00	0	(\$275,000.00)
Fund 124 - Rails to Trails									
REVENUE									
Intergov Revenue	.00	91,734.00	91,734.00	.00	.00	.00	(999.00)	101	14,267.00
Public Charges	85,750.00	.00	85,750.00	1,520.62	.00	87,699.64	(1,949.64)	102	86,883.08
Miscellaneous Revenue	500.00	.00	500.00	30.00	.00	447.00	53.00	89	5,757.00



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Budget by Account Classification Report

Through 12/31/15
Prior Fiscal Year Activity Included
Summary Listing

Account Classification	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund 643 - Adventure Park									
REVENUE									
Other Financing Sources	.00	\$1,000.00	\$330,302.00	\$1,461.57	\$0.00	\$238,550.02	\$91,751.98	72%	\$554,881.09
EXPENSE									
Personnel Costs	157,511.00	.00	157,511.00	5,004.57	.00	118,948.67	38,662.33	75	111,160.30
Operating Expenses	171,791.00	1,000.00	172,791.00	22,049.66	.00	81,634.35	91,156.65	47	149,602.08
Outlay	.00	.00	.00	.00	.00	.00	.00	+++	.00
REVENUE TOTALS	\$329,302.00	\$1,000.00	\$330,302.00	\$27,054.23	\$0.00	\$200,483.02	\$129,818.98	61%	\$260,762.38
EXPENSE TOTALS	\$329,302.00	\$1,000.00	\$330,302.00	\$27,054.23	\$0.00	\$200,483.02	\$129,818.98	61%	\$260,762.38
Fund 643 - Adventure Park Totals									
REVENUE TOTALS	329,302.00	1,000.00	330,302.00	1,461.57	.00	238,550.02	91,751.98	72	554,881.09
EXPENSE TOTALS	329,302.00	1,000.00	330,302.00	27,054.23	.00	200,483.02	129,818.98	61	260,762.38
Fund 643 - Adventure Park Totals	\$0.00	\$0.00	\$0.00	(\$25,592.66)	\$0.00	\$38,067.00	(\$38,067.00)		\$294,118.71
Grand Totals									
REVENUE TOTALS	2,447,376.00	437,334.00	2,884,710.00	275,657.28	.00	2,500,067.43	384,642.57	87	2,880,298.19
EXPENSE TOTALS	2,696,075.00	544,938.00	3,241,013.00	389,452.20	.00	2,533,058.39	707,954.61	78	2,855,476.18
Grand Totals	(\$248,699.00)	(\$107,604.00)	(\$356,303.00)	(\$113,794.92)	\$0.00	(\$32,990.96)	(\$323,312.04)		\$24,822.01

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Brown County Parks

Budget Status Report

2/29/2016 - UNAUDITED

Expenses

	Amended Budget	YTD Actual	Percent of Budget
Personnel Costs	\$ 1,071,312	132,692	12%
Operating Expenses	\$ 595,119	115,945	19%
Utilities	\$ 142,390	15,530	11%
Outlay	\$ 718,686	45,615	6%

Revenues

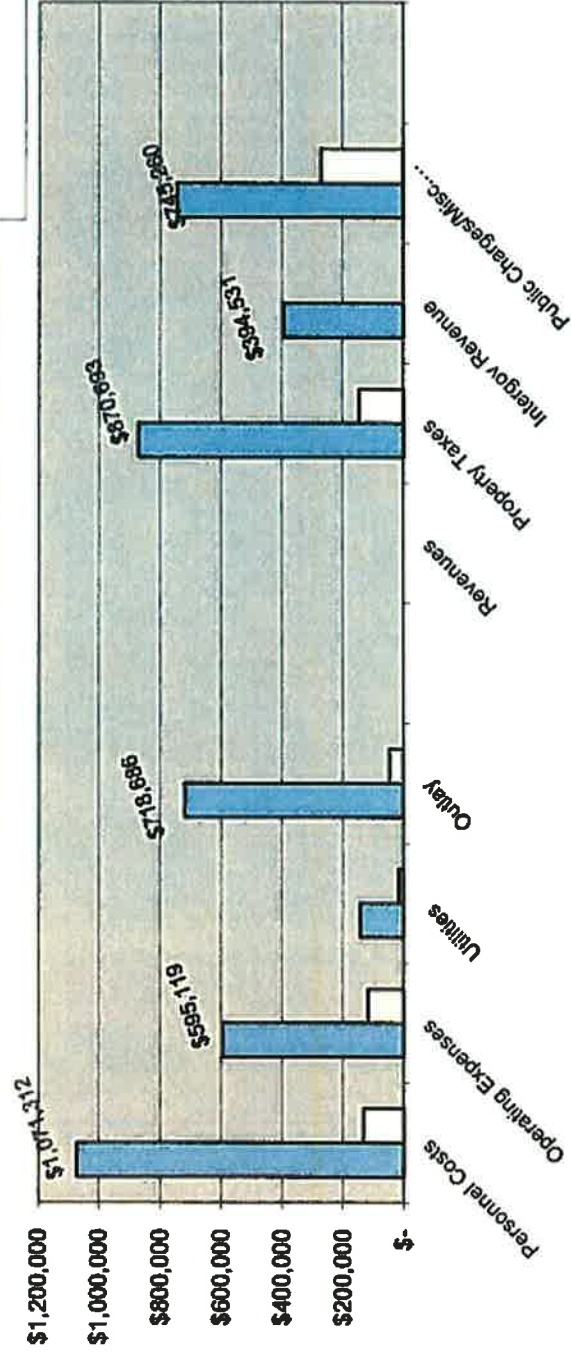
	Amended Budget	YTD Actual	Percent of Budget
Property Taxes	\$ 870,693	145,116	17%
Intergov Revenue	\$ 394,531	0	0%
Public Charges/Misc. Revenue	\$ 745,260	269,482	36%

HIGHLIGHTS:

Expenses:

Revenues:

Parks - February 2016 - Unaudited





Budget by Account Classification Report

Through 02/29/16
Prior Fiscal Year Activity Included
Summary Listing

Account Classification	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund 100 - GF									
REVENUE									
Property taxes	870,693.00	.00	870,693.00	72,557.75	.00	145,115.50	725,577.50	17	895,700.00
Intergov Revenue	353,865.00	40,666.00	394,531.00	.00	.00	.00	394,531.00	0	133,826.84
Public Charges	742,121.00	.00	742,121.00	10,611.56	.00	265,884.48	476,236.52	36	753,650.78
Miscellaneous Revenue	3,139.00	.00	3,139.00	3,574.15	.00	3,598.43	(459.43)	115	15,550.56
Other Financing Sources	394,944.00	122,079.00	517,023.00	.00	.00	.00	517,023.00	0	155,307.44
REVENUE TOTALS	\$2,364,762.00	\$162,745.00	\$2,527,507.00	\$86,743.46	\$0.00	\$414,598.41	\$2,112,908.59	16%	\$1,954,035.62
EXPENSE									
Personnel Costs	1,071,312.00	.00	1,071,312.00	62,475.58	.00	132,691.51	938,620.49	12	1,033,853.75
Operating Expenses	737,509.00	.00	737,509.00	47,254.19	9,897.61	131,474.75	596,136.64	19	722,964.18
Outlay	555,941.00	162,745.00	718,686.00	.00	45,615.30	.00	673,070.70	6	196,803.66
EXPENSE TOTALS	\$2,364,762.00	\$162,745.00	\$2,527,507.00	\$109,729.77	\$55,512.91	\$264,166.26	\$2,207,827.83	13%	\$1,953,621.59
Fund 100 - GF Totals									
REVENUE TOTALS	2,364,762.00	162,745.00	2,527,507.00	86,743.46	.00	414,598.41	2,112,908.59	16	1,954,035.62
EXPENSE TOTALS	2,364,762.00	162,745.00	2,527,507.00	109,729.77	55,512.91	264,166.26	2,207,827.83	13	1,953,621.59
Fund 100 - GF Totals	\$0.00	\$0.00	\$0.00	(\$22,986.31)	(\$55,512.91)	\$150,432.15	(\$94,919.24)		\$414.03
Fund 120 - Park Donations									
REVENUE									
Intergov Revenue	.00	.00	.00	.00	.00	.00	.00	+++	.00
Miscellaneous Revenue	7,800.00	.00	7,800.00	354.92	.00	354.92	7,445.08	5	1,031.84
Other Financing Sources	.00	.00	.00	.00	.00	.00	.00	+++	.00
REVENUE TOTALS	\$7,800.00	\$0.00	\$7,800.00	\$354.92	\$0.00	\$354.92	\$7,445.08	5%	\$1,031.84
EXPENSE									
Operating Expenses	17,500.00	.00	17,500.00	1,383.31	.00	1,383.31	16,116.69	8	8,324.54
Outlay	18,000.00	.00	18,000.00	.00	.00	.00	18,000.00	0	.00
EXPENSE TOTALS	\$35,500.00	\$0.00	\$35,500.00	\$1,383.31	\$0.00	\$1,383.31	\$34,116.69	4%	\$8,324.54
Fund 120 - Park Donations Totals									
REVENUE TOTALS	7,800.00	.00	7,800.00	354.92	.00	354.92	7,445.08	5	1,031.84
EXPENSE TOTALS	35,500.00	.00	35,500.00	1,383.31	.00	1,383.31	34,116.69	4	8,324.54
Fund 120 - Park Donations Totals	(\$27,700.00)	\$0.00	(\$27,700.00)	(\$1,028.39)	\$0.00	(\$1,028.39)	(\$26,671.61)		(\$7,292.70)
Fund 121 - Boat Landing									
REVENUE									
Public Charges	110,250.00	.00	110,250.00	1,490.39	.00	1,976.08	108,273.92	2	112,938.94
Miscellaneous Revenue	.00	.00	.00	.00	.00	.00	.00	+++	.00
REVENUE TOTALS	\$110,250.00	\$0.00	\$110,250.00	\$1,490.39	\$0.00	\$1,976.08	\$108,273.92	2%	\$112,938.94
EXPENSE									
Operating Expenses	250,464.00	.00	250,464.00	569.58	30,229.00	1,782.21	218,452.79	13	176,854.39
Outlay	33,000.00	.00	33,000.00	.00	.00	.00	33,000.00	0	.00



Budget by Account Classification Report

Through 02/29/16
Prior Fiscal Year Activity Included
Summary Listing

Account Classification									
Fund 121 - Boat Landing									
Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/	Prior Year Total	
\$283,464.00	\$0.00	\$283,464.00	\$589.58	\$30,229.00	\$1,782.21	\$251,452.79	11%	\$176,854.39	
EXPENSE TOTALS									
Fund 121 - Boat Landing Totals									
REVENUE TOTALS	.00	110,250.00	1,490.39	.00	1,976.08	108,273.92	2	112,938.94	
EXPENSE TOTALS	.00	283,464.00	589.58	30,229.00	1,782.21	251,452.79	11	176,854.39	
Fund 121 - Boat Landing Totals	\$0.00	(\$173,214.00)	\$900.81	(\$30,229.00)	\$193.87	(\$143,178.87)		(\$63,915.45)	
Fund 122 - Cross County Ski									
REVENUE									
Public Charges	.00	27,500.00	5,257.09	.00	26,293.87	1,206.13	96	12,621.37	
Miscellaneous Revenue	.00	25.00	10.00	.00	30.00	(5.00)	120	10.00	
EXPENSE									
Operating Expenses	.00	\$27,525.00	\$5,267.09	\$0.00	\$26,323.87	\$1,201.13	96%	\$12,631.37	
Outlay	.00	38,750.00	900.01	.00	2,147.64	36,602.36	6	15,092.96	
EXPENSE TOTALS	\$0.00	\$38,750.00	\$900.01	\$0.00	\$2,147.64	\$36,602.36	6%	\$38,965.53	
Fund 122 - Cross County Ski Totals									
REVENUE TOTALS	.00	27,525.00	5,267.09	.00	26,323.87	1,201.13	96	12,631.37	
EXPENSE TOTALS	.00	38,750.00	900.01	.00	2,147.64	36,602.36	6	38,965.53	
Fund 122 - Cross County Ski Totals	\$0.00	(\$11,225.00)	\$4,367.08	\$0.00	\$24,176.23	(\$35,401.23)		(\$26,334.16)	
Fund 123 - Park Land & Building Acquisition									
REVENUE									
Public Charges	.00	18,000.00	.00	.00	.00	18,000.00	0	.00	
Miscellaneous Revenue	.00	.00	.00	.00	.00	.00	+++	.00	
Other Financing Sources	.00	.00	.00	.00	.00	.00	+++	.00	
EXPENSE									
Operating Expenses	.00	\$18,000.00	\$0.00	\$0.00	\$0.00	\$18,000.00	0%	\$0.00	
Outlay	.00	7,500.00	.00	.00	.00	7,500.00	0	.00	
EXPENSE TOTALS	\$0.00	\$7,500.00	\$0.00	\$0.00	\$0.00	\$7,500.00	0%	\$0.00	
Fund 123 - Park Land & Building Acquisition Totals									
REVENUE TOTALS	.00	18,000.00	.00	.00	.00	18,000.00	0	.00	
EXPENSE TOTALS	.00	7,500.00	.00	.00	.00	7,500.00	0	.00	
Fund 123 - Park Land & Building Acquisition Totals	\$0.00	\$10,500.00	\$0.00	\$0.00	\$0.00	\$10,500.00		\$0.00	
Fund 124 - Rails to Trails									
REVENUE									
Intergov Revenue	.00	.00	.00	.00	.00	.00	+++	92,733.00	
Public Charges	.00	100,600.00	245.00	.00	910.00	99,690.00	1	87,699.64	
Miscellaneous Revenue	.00	1,000.00	.00	.00	.00	1,000.00	0	447.00	

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Budget by Account Classification

Through 02/29/16
Prior Fiscal Year Activity Included
Summary Listing

Account Classification	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund 124 - Rails to Trails									
REVENUE									
Other Financing Sources									
EXPENSE									
Operating Expenses									
Outlay									
REVENUE TOTALS	.00	.00	.00	.00	.00	.00	.00	+++	.00
EXPENSE TOTALS	\$101,600.00	\$0.00	\$101,600.00	\$245.00	\$0.00	\$910.00	\$100,690.00	1%	\$180,879.64
Fund 124 - Rails to Trails Totals									
REVENUE TOTALS	117,549.00	.00	117,549.00	2,063.34	29.00	2,176.98	115,343.02	2	48,843.66
EXPENSE TOTALS	.00	.00	.00	.00	.00	.00	.00	+++	105,965.66
REVENUE TOTALS	\$117,549.00	\$0.00	\$117,549.00	\$2,063.34	\$29.00	\$2,176.98	\$115,343.02	2%	\$154,809.32
Fund 125 - Veteran's Memorial Complex Lease									
REVENUE									
Public Charges									
EXPENSE									
Operating Expenses									
REVENUE TOTALS	101,600.00	.00	101,600.00	245.00	.00	910.00	100,690.00	1	180,879.64
EXPENSE TOTALS	117,549.00	.00	117,549.00	2,063.34	29.00	2,176.98	115,343.02	2	154,809.32
REVENUE TOTALS	(\$15,949.00)	\$0.00	(\$15,949.00)	(\$1,818.34)	(\$29.00)	(\$1,266.98)	(\$14,653.02)		\$26,070.32
Fund 125 - Veteran's Memorial Complex Lease Totals									
REVENUE TOTALS	.00	.00	.00	.00	.00	.00	.00	+++	.00
EXPENSE TOTALS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
Fund 125 - Veteran's Memorial Complex Lease Totals									
REVENUE TOTALS	.00	.00	.00	.00	.00	.00	.00	+++	.00
EXPENSE TOTALS	.00	.00	.00	.00	.00	.00	.00	+++	.00
REVENUE TOTALS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
Fund 415 - Fairground Improvement Plan									
REVENUE									
Other Financing Sources									
EXPENSE									
Outlay									
REVENUE TOTALS	300,000.00	.00	300,000.00	.00	.00	300,000.00	.00	100	.00
EXPENSE TOTALS	\$300,000.00	\$0.00	\$300,000.00	\$0.00	\$0.00	\$300,000.00	\$0.00	100%	\$0.00
Fund 415 - Fairground Improvement Plan Totals									
REVENUE TOTALS	300,000.00	.00	300,000.00	.00	.00	300,000.00	.00	100	.00
EXPENSE TOTALS	300,000.00	.00	300,000.00	.00	.00	300,000.00	300,000.00	0	.00
REVENUE TOTALS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$300,000.00	(\$300,000.00)		\$0.00
Fund 643 - Adventure Park									
REVENUE									
Public Charges									
Miscellaneous Revenue									
REVENUE TOTALS	287,750.00	.00	287,750.00	1,538.00	.00	1,538.00	286,212.00	1	237,854.78
EXPENSE TOTALS	.00	.00	.00	.00	.00	.00	.00	+++	695.24

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Budget by Account Classification Report

Through 02/29/16
Prior Fiscal Year Activity Included
Summary Listing

Account Classification									
Fund 643 - Adventure Park									
REVENUE									
Other Financing Sources									
	Budget	Amendments	Budget	Transactions	Encumbrances	Transactions	Transactions	Rec'd	Prior Year Total
	.00	.00	.00	.00	.00	.00	.00	+++	.00
REVENUE TOTALS	\$287,750.00	\$0.00	\$287,750.00	\$1,538.00	\$0.00	\$1,538.00	\$286,212.00	1%	\$238,550.02
EXPENSE									
Personnel Costs	152,417.00	.00	152,417.00	11,250.53	.00	22,347.08	130,069.92	15	118,848.67
Operating Expenses	136,874.00	.00	136,874.00	4,876.76	.00	13,370.57	123,503.43	10	81,634.35
Outlay	.00	.00	.00	.00	.00	.00	.00	+++	.00
EXPENSE TOTALS	\$289,291.00	\$0.00	\$289,291.00	\$16,127.29	\$0.00	\$35,717.65	\$253,573.35	12%	\$200,483.02
Fund 643 - Adventure Park Totals									
REVENUE TOTALS	287,750.00	.00	287,750.00	1,538.00	.00	1,538.00	286,212.00	1	238,550.02
EXPENSE TOTALS	289,291.00	.00	289,291.00	16,127.29	.00	35,717.65	253,573.35	12	200,483.02
Fund 643 - Adventure Park Totals	(\$1,541.00)	\$0.00	(\$1,541.00)	(\$14,589.29)	\$0.00	(\$34,179.65)	\$32,638.65		\$38,067.00
Grand Totals									
REVENUE TOTALS	3,217,687.00	162,745.00	3,380,432.00	95,638.86	.00	745,701.28	2,634,730.72	22	2,500,067.43
EXPENSE TOTALS	3,436,816.00	162,745.00	3,599,561.00	130,793.30	85,770.91	307,374.05	3,206,416.04	11	2,533,058.39
Grand Totals	(\$219,129.00)	\$0.00	(\$219,129.00)	(\$35,154.44)	(\$85,770.91)	\$438,327.23	(\$571,685.32)		(\$32,990.96)

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Green Bay Chapter

315 South Michigan Street

De Pere, WI 54115

03/23/2016

To whom it concerns,

Hello, my name is Adrian Meseberg, President of Green Bay Trout Unlimited. I am sending this letter, on behalf of the chapter, with the hope of receiving a waiver of the \$97.15 rental fee for use of the Pines Shelter at the Reforestation Camp across from the NEW Zoo from 4p-9p on Thursday, May 12th.

According to past chapter presidents, we used to use this pavilion for our annual summer picnic. Once a fee became associated with the usage of the building we decided to move to a new location (being a non-profit group our funds are limited, and we try to use as much to achieve our mission as possible). Last year, after being granted the waiver, we returned and had a wonderful event.

Many years ago our chapter built the "Trout Trail" alongside Haller's Creek in the camp. We continue to take care of it. As a matter of fact, two springs ago we held a chapter work day where we went through and cleaned/ fixed up the displays. We also added a new trail sign. This year we added yet another new sign and painted the bridge. You can see pictures and a story of the work on our website...www.greenbaytu.org.

The initial idea of requesting a waiver came last year from one of our board members, Staush Gruszynski. Staush is also an elected Brown County official.

On behalf of the chapter I want to thank all of you for considering our request. It would mean a lot for us to return to this location. It is a great opportunity to show our family and friends some of the work our chapter has done and will continue to do.

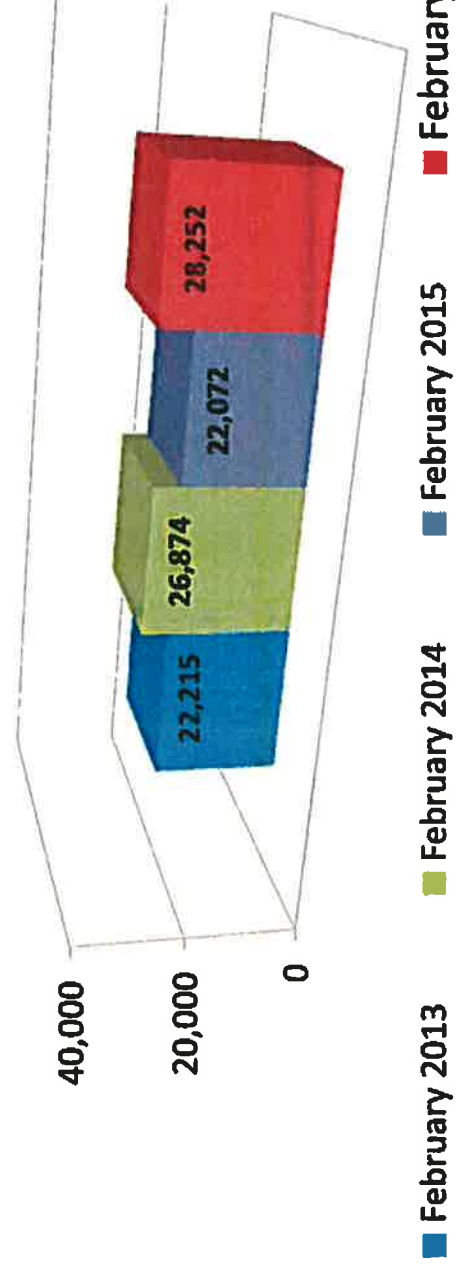
Thank you,

Adrian Meseberg
President, Green Bay Trout Unlimited
greenbaytu@gmail.com
(920) 562-6129



BROWN COUNTY PARK USAGE - ATTENDANCE SUMMARY

<u>Park Location</u>	<u>February 2013</u>	<u>February 2014</u>	<u>February 2015</u>	<u>February 2016</u>
Adventure Park	0	0	0	0
Barkhausen	6954	11,937	6,322	6,363
Bay Shore Park	1439	442	778	1810
Brown County Park / Dog Park	1440	1042	949	2109
Fairgrounds	900	900	940	800
Fonferek's Glen	437	180	599	542
Fox River Trail	1831	1115	1737	1823
Lily Lake	1320	2430	1310	1015
Mountain-Bay Trail	1150	1015	955	1284
Neshota Park	1847	2955	2455	1474
Pamperin Park	1831	1733	2393	5349
Reforestation Camp	2913	2976	3235	4701
Suamico Boat Launch	21	26	25	49
Way-Morr Park	0	0	0	0
Wequiock Falls	132	123	374	933
Wrightstown Park	0	0	0	0
Yearly Grand Totals	22,215	26,874	22,072	28,252



FIELD STAFF REPORT
PARK DEPARTMENT
FEBRUARY 2016



Marvin Hanson—East Side Manager

Fairgrounds

- Cleaning, Park Security, Park Inventory
- Process Maintenance Work Orders
- Plow as needed

Neshota Park

- Cleaning, Security Checks and Park Inventory
- Weekly Trail system inspections
- Friends of Neshota Park Meeting
- Groom ski trails and sledding hill
- Plow and clean walk ways as needed
- Hazardous tree removal in picnic area

Way-Morr Park

- Security Checks and Park inventory
- Process work orders and Playground Inspection
- Hazardous tree in removal in picnic area

Lily Lake

- Cleaning, Security Checks and Park Inventory
- Process Work Orders
- Plow as needed
- Lake aerator safety fence inspection
- Hazardous tree removal in picnic area

Wrightstown Park

- Cleaning, Security Checks and Park Inventory

FIELD STAFF REPORT
PARK DEPARTMENT
FEBRUARY 2016



Rick Ledvina West Side Supervisor

Barkhausen Waterfowl Preserve

- Staff had several successful programs including the Tiki Torch snowshoeing, Bluebird house building, and the start of the ever popular Maple Syrup programs.
- Ben continues to build on his experience and has taken on programming as needed. He and Jason have had several great compliments on their presentations.
- The school programs continue to be filled and with the Assistant Naturalist position not filled yet Matt K has been requested to fill in as needed. A great team makes everything seamless.
- A lot of time has been spent in preparation for the Maple Syrup programs and everything was ready to go.

Brown County Park

- We started informing the user of the passes needed to use the park and we will continue to do random checks as needed.
- We maintained as needed the lots and fences. The hill was extremely icy so we plowed it and laid salt down.

Pamperin Park

- The Rangers were busy removing hazard trees. They kept to the work plan and Bay Shore has a good start on firewood for the year.
- The staff spent several days as required plowing the Reforestation Camp and working rentals at Pamperin.

Vande Hei Property

- No issues.

Fox River Trail - Mountain Bay Trail

- The weekly inspections continue and everything looks good.
- The snowmobile signs have been opened and closed as needed.
- Weekly inspections are done and we add doggy doo bags as needed.
- The trail had good use and it seems to have held up over winter.

FIELD STAFF EPORT PARK DEPARTMENT FEBRUARY 2016



Curt Hall

Reforestation Camp

Operations:

- Ongoing training of new Park Ranger including extensive "one on one" training on ski trail grooming, work orders, facility and grounds maintenance etc. New Park Ranger Clay Garrett is doing a great job so far.
- Maintenance and groomed ski trails. Ski trails conditions have been good.
- Park rangers and supervisor patrolled open ski sessions by checking passes and providing customer service and information.
- Maintenance and groomed fat bike trails. Fat bike trail conditions have been good this season.
- Opened and closed ski lodge during open ski hours. Ski Lodge attendant was present on weekends to provide passes and snacks for sale.
- Maintenance and cleaned ski lodge as needed.
- Opened and closed snowmobile trailhead and gates as needed. Maintenance snowmobile trails as needed including stick clearing and tree removal.
- Manger attended monthly wellness committee meeting.
- Maintained Marandol Preserve.
- Performed park facility and grounds maintenance including; Managing septic system operations, snow removal and salting, trail grooming and maintenance.
- Completed monthly work orders.
- Covered facility rental schedule as needed.
- Coordinated multiple volunteer work days focused on bike and ski trail grooming.
- Scheduled/Coordinated Fire Tower inspection.

"Friends" Group:

- Volunteers provided extensive assistance with grooming both ski trails and fat bike trails so far this season.

Adventure Park

Operations:

- Closed for season
- Started Staff hiring, posted Adventure Park guide job on county website and Fox 11 job posting website. We are seeing a lot of great applicants.
- Performed Spring Course set-up inc. all Auto-belay, Quick Jump and braking systems.
- Scheduled/coordinated Adventure Park Inspection.

Future Program Opportunities:

- Re-worked Bike/Ski rental vendor bid to eliminate details that created concerns for vendors. The RFQ was reposted March 21st.
- Continued Developing an Adventure Park Annual Pass Program. Adventure Park Annual Passes will be available at the opening of '16 season April 2nd.

Park Department Assistant Director's Report



General :

- Point-of-Sale payment software system upgrade complete. The WebTrac module will be live shortly, which will allow park users to make purchases on-line.
- Seasonal hiring processes have begun. Very few applicants have been received and we will be short staffed if we don't see an increase in the applicants in the near future.
- Parks were featured in six news segments during the week of March 20th
- Five commercial events will be held in the parks during the month of April
- Staff continue to work on the visitor experience and aesthetics of all park areas.

CORP Progress:

- Committee met March 15th and discussed how the various parks and their applicable descriptions will be laid out in the plan.
- Follow up discussions on why we need the plan and who it's intended user is were addressed
- Upcoming conversations will revolve around current park uses and connecting health & wellness to our parks

Barkhausen:

- Public Maple Syrup program drew 275 participants on March 26th.
- Conservation efforts and research continue on the property in partnership with NEWLT, USFWS, UWGB, DU, BC Land Conservation Department among others.
- Northern pike spawning is occurring throughout the tributaries of park

State Trails:

- Staff met with the WDNR grants team in preparation for the spring grant cycle. We will be submitting grants for trail re-surfacing on the Mountain Bay Trail and possibly some grading on the Fox River Trail.
- Staff removed over 50 hazard trees on the Fox River Trail.

Fonferek's Glen:

- The park attendance has grown considerably and staff continues to monitor when possible.
- Most weekends the small parking lot is full and parking is overflowing out to CTH MM.

Reforestation Camp:

- The Land Conservation Department completed the Haller's Creek fish bypass. This bypass allows spring fish runs to travel further west into the Haller's Creek system.
- All trails are currently closed due to weather
- Adventure Park is OPENING for the season in April!!

Bay Shore :

- Campground opening dates have not been set as of this report.

Fairgrounds:

- Shower room interiors are in the process of being remodeled
- Planning work continues on the overall long range vision of the property
- Currently we have 90 reserved days in 2016 at the Fairgrounds

Snowmobile Trails:

- Working with the DOT regarding issues on the east side of the new 96 bridge in relationship to the snowmobile trail. Proper grades were not established for a trail.
- 2016-2017 grant is due mid-April

Animal Collection Report

March 2016

Four North American otter pups were born on 3/11/16. This is the first birth of this species at the Northeastern Wisconsin Zoo. The parents were recommended to breed by the Species Survival Program and are among the most genetically valuable animals in the captive population. The breeding season for otters is different for animals in different regions of the country. There is evidence that otters born in one region are frequently not reproductively compatible with those born in another (interestingly, it seems that birth place has more impact than where the animal currently resides). Although Bonnie and Skokie are from two different regions (Bonnie was rescued as a wild orphan in Louisiana, Skokie was born at the Erie Zoo in Pennsylvania) the SSP hoped the two would be able to produce offspring. Fortunately, the pair managed to work out their regional differences! Bonnie has proven to be an excellent mother and visitors can expect to see playful baby otters this summer. Little otters first open their eyes between 28 and 35 days of age but their eyes aren't able to focus well until they are about 7 weeks old. At that time, they start leaving the nest box and frolicking!

Other new arrivals at the zoo include Addison, a young red panda born last year at the Lincoln Park Zoo in Chicago. Addison is the daughter of Leafa who resided at the NEW Zoo from 2010 to 2013. Leafa produced two youngsters with elderly male Tae-bo while she was here. Because this species is so endangered in the wild, it is important for the captive population to work hard to maintain a diverse gene pool. Pairing breeding animals with several mates over time helps meet this goal. Addison and our other resident female, Qiji, will likely receive breeding recommendations when they are old enough next year.

Elderly cougar BB was euthanized this month after showing signs of advanced kidney failure. BB arrived here as an adult in 2008 after having been rescued from a bad situation. She and a littermate had been purchased and raised as a house pet in South Carolina. As the cats matured and became impossible to keep indoors, the owner moved them into a small dog run. The situation came to the attention of the authorities and the animals were confiscated and removed from the small muddy enclosure. The Animal Forest at CharlesTowne Landing (a local zoo in SC) had room for one of the cougars and was able to hold both while they sought a permanent zoo home for the other. BB traveled from South Carolina to Green Bay in the back of the zoomobile (in a crate, of course!). She was a talkative cat and I formed a special bond with her on that long drive! We all miss her but are glad that after her rough start, she was able to live out her life happily here at the Northeastern Wisconsin Zoo.

Although spring has officially arrived only recently, giraffes have continued to spend portions of the day outside on a fairly regular basis. As long as the temperatures are at least 45 - 50 degrees and there is no ice in their yard, they are able to take advantage of nice days. The blizzard on 3/24 put a temporary hold on this opportunity but the migrating birds tell us that spring will return soon!



Gift Shop, Mayan and Admissions Revenue

Monthly Revenue February

Day	Date	Gift Shop	Concessions	Zoo Admissions	Adventure	Vending	Zoo Pass	Education	Donation	Cons. Fund	Special Event	Attend.	Temp	Weather
mon	1	9.91	43.70	23.50	-	17.00	65.00	661.00	-	1.00	-	25	24	1
tues	2	15.98	25.06	-	-	7.99	190.00	502.00	-	-	-	7	24	3
wed	3	-	24.23	-	-	4.00	65.00	183.00	-	-	-	6	24	3
thur	4	10.87	20.88	7.00	-	1.00	-	531.00	-	-	-	5	25	2
fri	5	49.83	41.55	21.00	-	20.00	-	52.00	-	15.00	-	21	26	1
sat	6	72.81	244.71	179.00	-	40.99	-	130.00	-	0.08	-	81	29	1
sun	7	140.02	119.33	310.00	-	107.00	305.00	-	-	2.11	-	175	31	2
mon	8	15.74	42.03	24.00	-	15.00	-	794.00	-	0.50	-	14	24	4
tues	9	-	43.47	15.50	-	18.00	-	254.00	-	-	-	10	22	4
wed	10	10.43	14.08	3.50	-	14.00	-	36.00	-	-	-	4	10	2
thur	11	133.96	12.73	133.50	-	19.99	-	114.00	-	4.33	-	47	7	1
fri	12	-	20.97	-	-	5.00	-	26.00	-	-	-	0	6	1
sat	13	19.94	32.32	26.00	-	-	-	78.00	-	-	-	12	0	1
sun	14	123.16	37.82	166.50	-	30.49	-	26.00	-	1.64	-	55	17	2
mon	15	-	57.72	48.00	-	21.00	65.00	378.00	-	-	-	30	20	2
tues	16	-	9.38	21.00	-	5.00	55.00	171.00	-	-	-	7	20	2
wed	17	-	18.20	15.50	-	14.99	1,165.00	162.00	-	-	-	5	14	1
thur	18	113.14	17.64	32.50	-	42.00	-	21.00	-	0.32	-	31	22	2
fri	19	66.43	104.24	97.50	-	60.99	130.00	278.00	50.00	0.81	1,300.00	77	33	3
sat	20	805.82	526.22	930.50	-	343.99	195.00	50.00	-	3.35	-	641	37	2
sun	21	192.01	115.84	258.50	-	109.49	55.00	-	-	0.20	-	137	32	2
mon	22	-	17.68	17.00	-	18.49	195.00	294.00	-	-	-	18	25	2
tues	23	87.51	48.31	41.00	-	7.00	65.00	-	-	0.22	-	20	26	2
wed	24	67.55	46.54	20.50	-	16.00	65.00	135.00	-	2.31	-	22	26	2
thu	25	40.47	6.94	15.50	-	17.15	-	-	-	-	-	13	33	1
fri	26	109.94	47.03	124.00	-	29.99	-	-	-	-	-	66	34	1
sat	27	1,405.77	790.18	1,728.50	-	372.96	635.00	-	-	8.66	-	1062	43	1
sun	28	293.01	199.05	475.00	-	169.99	195.00	-	-	0.42	-	276	32	2
mon	29	53.83	5.54	64.50	-	29.01	195.00	21.00	-	-	300.00	27	25	2
		-	-	-	-	-	-	-	-	-	-	0	0	0
		-	-	-	-	-	-	-	-	-	-	0	0	0
Total		\$ 3,838.13	\$ 2,733.39	\$ 4,799.00	\$ -	\$ 1,558.51	\$ 3,640.00	\$ 4,897.00	\$ 50.00	\$ 40.95	\$ 1,600.00	2,894	22	

Weather Key: 1 = Sunny 2 = Overcast 3 = Rain 4 = Snow
 Vending Consists: Stroller, Animal Feed, Giraffe, Pepsi, Carousel, Train, Penny Press, Hurricane Simulator, Footsie Wootsie, Tele:

**NEW ZOO
GIFT SHOP, MAYAN
ZOO PASS REVENUE
2016 REPORT
2014, 2015 2016**

					2014	2015	2016
					PER	PER	PER
Paws & Claws					CAP	CAP	CAP
Gift Shop	2014	2015	2016	(-)/(+)			
January	\$ 557.40	\$ 1,149.47	\$ 1,857.44	\$ 707.97	\$1.26	0.8714708	1.5943691
February	\$ 669.96	\$ 1,157.14	\$ 3,838.13	\$ 2,680.99	\$1.25	2.0516667	1.32623704
March	\$ 4,715.11	\$ 8,770.88			\$0.96	1.0567325	
April	\$ 10,948.35	\$ 26,629.51			\$0.82	1.2503291	
May	\$ 37,175.92	\$ 48,037.15			\$0.92	1.4580571	
June	\$ 44,177.86	\$ 49,886.85			\$1.01	1.2315308	
July	\$ 50,198.70	\$ 51,691.83			\$1.03	1.308919	
August	\$ 45,949.76	\$ 55,120.22			\$0.99	1.3259615	
September	\$ 11,962.04	\$ 17,149.37			\$0.73	93%	
October	\$ 8,872.02	\$ 8,191.75			\$0.38	0.3378877	
November	\$ 1,398.38	1724			\$0.92	0.5344265	
December	\$ 2,611.88	\$ 1,061.37			\$1.47	0.6247028	
TOTAL	\$ 219,237.38	\$ 270,569.60	\$ 5,695.57	\$ 3,388.96	\$ 0.91	\$1.12	1.40319537

					2014	2015	2016
					PER	PER	PER
Mayan					CAP	CAP	CAP
Taste of Tropic	2014	2015	2016	(-)/(+)			
January	\$ 698.79	\$ 1,329.18	\$ 1,366.12	\$ 36.94	\$1.58	1.007718	1.17263519
February	\$ 934.03	\$ 800.69	\$ 2,733.39	\$ 1,932.70	\$1.74	1.4196631	0.94450242
March	\$ 5,601.97	\$ 8,290.85			\$1.14	0.9988976	
April	\$ 12,402.26	\$ 28,478.23			\$0.92	1.3371317	
May	\$ 47,658.53	\$ 42,452.78			\$1.18	1.2885564	
June	\$ 55,471.02	\$ 54,604.30			\$1.26	1.3479881	
July	\$ 65,770.40	\$ 58,923.33			\$1.50	1.4920321	
August	\$ 56,141.00	\$ 54,586.88			\$1.21	1.3131316	
September	\$ 21,067.21	\$ 23,541.45			\$1.28	1.2759593	
October	\$ 20,106.38	\$ 16,667.26			\$0.86	0.6874798	
November	\$ 1,510.15	\$ 3,041.49			\$0.99	0.9428053	
December	\$ 2,054.59	\$ 1,480.94			\$1.16	0.8716539	
TOTAL	\$ 289,416.33	\$ 294,197.38	\$ 4,099.51	\$ 1,969.64	\$1.22	1.2593203	1.00998029

ZOO PASS						
MONTH	2014	2015	2016	(-)/(+)		
January	\$ 881.00	\$ 1,988.00	\$ 2,890.00	\$ 902.00		
February	\$ 2,302.00	\$ 2,320.00	\$ 3,640.00	\$ 1,320.00		
March	\$ 12,801.00	\$ 15,290.00				
April	\$ 21,763.00	\$ 30,070.00				
May	\$ 33,474.00	\$ 25,259.00				
June	\$ 26,236.00	\$ 26,080.00				
July	\$ 15,973.00	\$ 15,858.00				
August	\$ 11,142.00	\$ 9,851.00				
September	\$ 5,512.00	\$ 5,228.00				
October	\$ 3,007.00	\$ 3,630.00				
November	\$ 1,985.00	\$ 5,730.00				
December	\$ 16,351.00	\$ 14,950.00				
TOTAL	\$ 151,427.00	\$ 156,254.00	\$ 6,530.00	\$ 2,222.00		

NEW ZOO
ADMISSIONS REVENUE ATTENDANCE
2015 REPORT
2013, 2014 2015

ATTENDANCE

MONTH	2014	2015	2016
January	442	1319	1165
February	537	564.00	2894
March	4,910	8300.00	
April	13,425	21298.00	
May	40,506	32946.00	
June	43,858	40508.00	
July	48,534	39,492	
August	46,458	41570.00	
September	16,459	18450.00	
October	23,299	24244.00	
November	1,521	3226.00	
December	1,777	1699.00	
TOTAL	241,726	233616.00	4,059

ADMISSION & DONATIONS

MONTH	2014		2015		2016		2016		2015		2014	
	ADMISSIONS	DONATION BIN	ADMISSIONS	DONATION BIN	ADMISSIONS	DONATION BIN	ADMISSIONS	DONATION BIN	PER CAP	PER CAP	PER CAP	PER CAP
January	896.00	127.62	2,312.00	-	2366	0	54.00	0	\$2.03	1.7528	\$2.03	2.030901
February	1,112.00	3.00	1,124.00	-	4799	40.95	3675.00	40.95	\$2.07	1.9929	\$2.07	1.658258
March	16,242.50	30.36	27,856.00						\$3.31	3.35614	\$3.31	
April	41,931.50	-	84,316.50	166.91					\$3.12	3.95889	\$3.12	
May	181,412.00	615.29	150,906.00	659.86					\$4.48	4.5804	\$4.48	
June	201,002.10	510.02	187,551.00	183.92					\$4.58	4.63	\$4.58	
July	232,705.50	948.94	187,816.50	156.76					\$4.79	4.7558	\$4.79	
August	210,093.00	1,572.95	171,866.00	40.00					\$4.52	4.1344	\$4.52	
September	71,385.50	-	99,668.00						\$4.34	5.4021	\$4.34	
October	101,361.50	799.73	106,198.00	231.05					\$4.35	4.3804	\$4.35	
November	6,484.50	177.86	10,791.00	261.00					\$4.26	3.345	\$4.26	
December	5,776.00	-	5,861.50	219.42					\$3.25	3.45	\$3.25	
TOTAL	\$1,070,402.10	\$4,785.77	\$1,036,266.50	\$1,918.92	7165.00	40.95	3729.00	40.95	\$4.43	4.4358	\$4.43	1.765213

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NEW Zoo Operations Report: February 2016

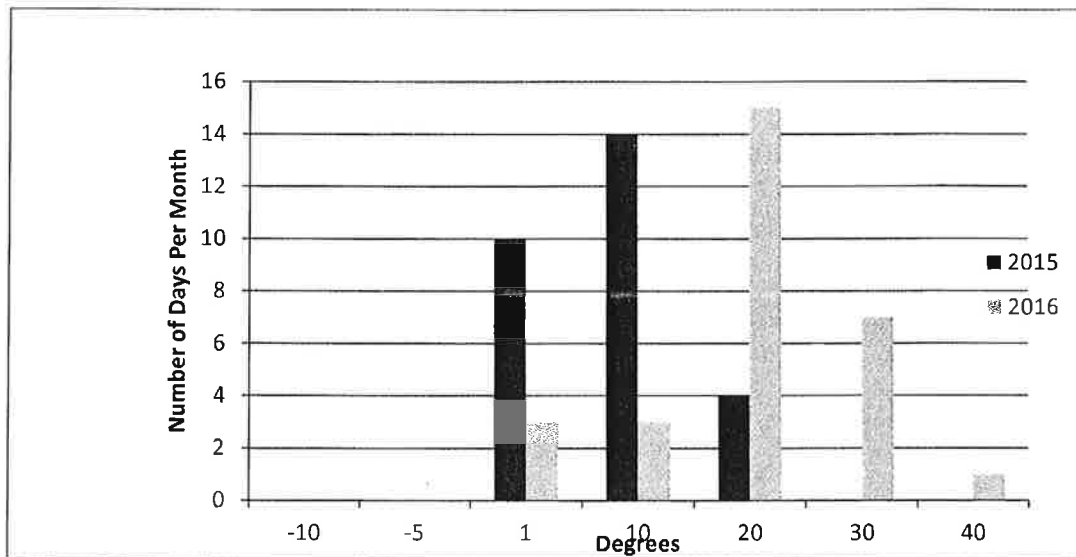
Noteworthy:

Average Temperature recorded at the zoo in Feb. 2016 = 22°F

3 in the single digits, 3 in the 10's, 15 in the 20's, 7 in the 30's, 1 in the 40's

Average Temperature recorded at the zoo in Feb. 2015 = 12°F

4 were 0, 6 in the single digits, 14 in the 10's, 4 in the 20's



Lowest temperature for period in Feb. 2016: 0°F Highest Temp: 43°F

Lowest temperature for period in Feb. 2015: 0°F Highest Temp: 26°F

[Feb. 2016]

- 2,894 guests visited the Zoo in Feb., we had 564 guests last Feb.
- Zoo passes sales were \$3,640, \$1300 more than last year's total of \$2320
- Gift Shop sales were \$3,838, more than tripling last February's Gift Shop sales of \$1,157
- Concessions sales were \$2,733, more than tripling last February's Concessions sales of \$800
- Education came in at \$1,300 more this Feb than last Feb. (\$4,897 Vs. \$3,595)
- Zoo Pass Sales Feb. 2016: \$3,640, Zoo Pass Sales last Feb.: \$2,320 = \$1320 more!
- Vending/Giraffe Feeding was 3 x's last year, too: \$1,558 Vs \$468

NEW Zoo & Adventure Park

Brown County



4418 REFORESTATION ROAD
GREEN BAY, WISCONSIN 54313

PHONE (920) 434-7841 ext. 2405
E-MAIL KAWSKI_AJ@CO.BROWN.WI.US

ANGELA KAWSKI-KROENING

EDUCATION & VOLUNTEER PROGRAMS COORDINATOR

NEW Zoo & Adventure Park EDUCATION AND VOLUNTEER PROGRAMS REPORT FEBRUARY 2016

Volunteer Hours

2016 Hours	Opportunity	2015 Hours
6.5	Education Programs	8.75
134.24	Giraffe Stand	117.75
63.75	Husbandry	32
33.25	Office Help	23.75
30.5	Special Projects	34
--	Visitor Center	3.5
27.75	Zoo Watch	12.25
296	Total Hours	232

Internship Hours

8 interns (6 education/husbandry and 2 social media)

Total Hours = 274 versus 197 hours in 2015

Off-Site Programs (Zoomobiles)

Feb 12th → \$200 (65 people)

Feb 18th → \$150 (60 people)

Feb 19th → \$150 (40 people)

Feb 27th → \$183 (70 people)

Feb 29th → \$200 (80 people)

Total Revenue = \$883 versus \$843 in 2015

On-Site Programs

Feb 6th → \$130 Badge in a Day

Feb 11th → \$62 Zoo Class

Feb 13th → \$35 Badge in a Day

Feb 15th → \$24 Zoo Class

Feb 20th → \$50 Badge in a Day

Feb 20th → \$125 Zoo Encounter

Total Revenue = \$426 versus \$299 in 2015

Things to Note

- Busy with bookings/registrations for Summer Zoo Camp and other programs
- Began seeing more bookings for spring and summer programs (Classes, Badge in a Day's & Zoomobiles)
- Zoo Educator Returned in early February
- Organized and hosted online t-shirt sale Fundraiser; raised nearly \$3,000 (wow!) to purchase new coolers for the giraffe feeding experience locations – to keep browse fresh and easily accessible to volunteers
- Met with LIV1440 and secured partnership to be their March featured organization; we will receive all their March donations to fund a scholarship program to bring low-income schools to the zoo, or the Zoomobile to the schools

NEW Zoo Maintenance Report

March 2016

- Designed and build gates for the animal holding pens at the cornerstone hospital.
- Snow removal and salting throughout the month
- Built a steal cover to close off the animal holding unit with the pool.
- Preparations for Eggstravaganzoo.
- Grounds clean up and inspections.
- Installed guttrs on the children's zoo barn.
- Took down an 80 ft white pine in danger of falling on the riley building
- Began excavating and prepping for new concrete at the diet kitchen walk path
- Designed and built a steel drop chute gate at duiker.
- Took down a 60 ft pine behind the ECC.
- Diagnosed issues with parks diesel utility cart.
- Pulled KC stock sign and posts for future replacing.
- Routine work orders.
- Filled in elk path with gravel
- Grounds work for new stamped concrete pathway.
- Carrousel start up procedure.
- Designed and built a cable operated drop gate for the duiker deer chute.

(Unaudited)

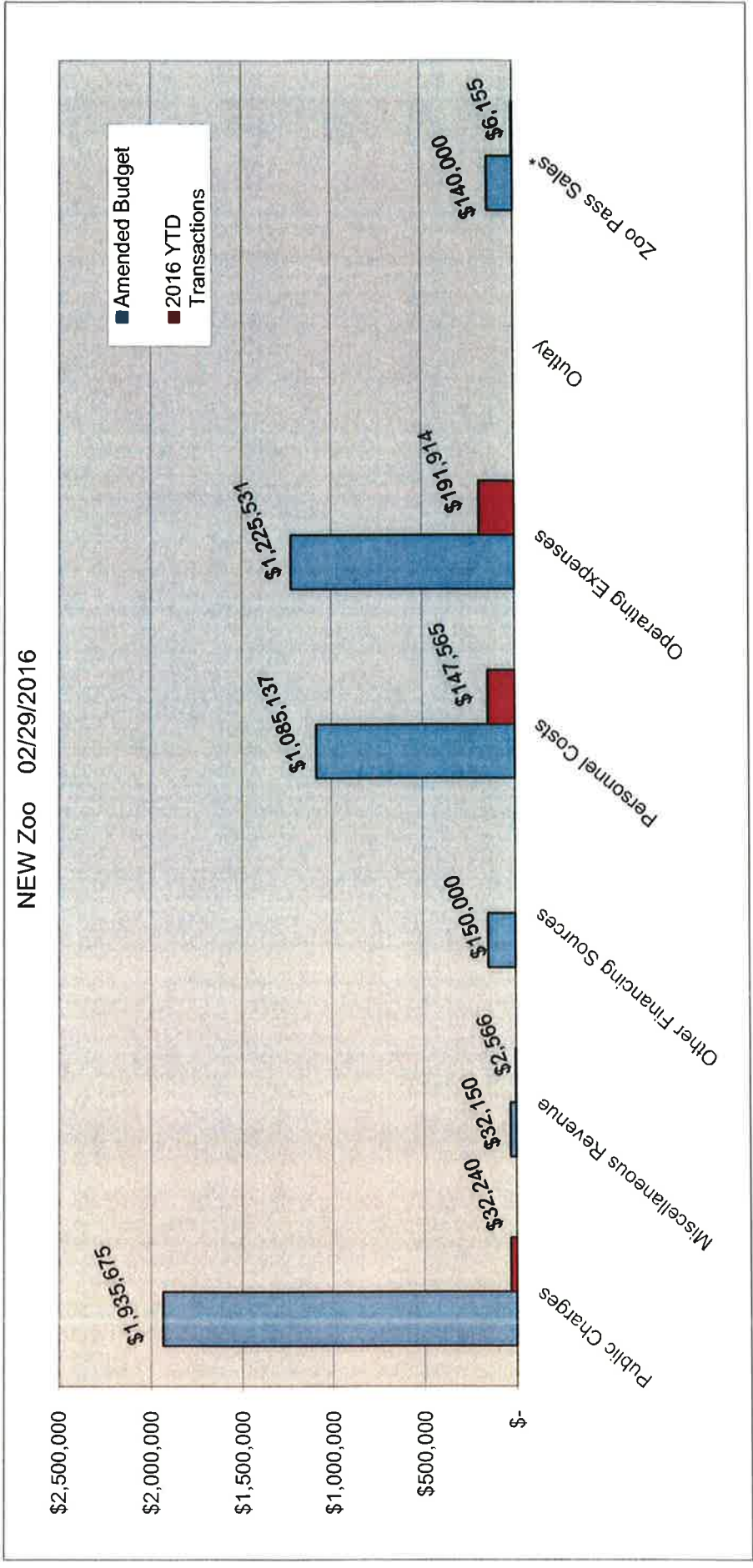
2016

	Amended Budget	2016 YTD Transactions	Percent of Budget	2015 YTD Transactions	2014 YTD Transactions
Public Charges	\$ 1,935,675	\$ 32,240	1.7%	\$ 20,541	\$ 11,426
Miscellaneous Revenue	\$ 32,150	\$ 2,566	8.0%	\$ 230	\$ 588
Other Financing Sources	\$ 150,000	-	0.0%	-	-
Personnel Costs	\$ 1,085,137	\$ 147,565	13.6%	\$ 150,494	\$ 117,626
Operating Expenses	\$ 1,225,531	\$ 191,914	15.7%	\$ 134,601	\$ 122,789
Outlay	\$ -	\$ -	0.0%	\$ -	\$ -
Zoo Pass Sales*	\$ 140,000	\$ 6,155	4.4%	\$ 3,918	\$ 2,514
Zoo Attendance		4,059		1,883	979

Revenues: Public charges are slightly above 2015 levels. Attendance numbers are above 2014 & 2015 to-date numbers.

Expenses: Personnel costs are slightly below 2015, but Operating costs are up due to restocking of Gift Shop and septic & water line repair near Red Panda exhibit.

*Zoo Pass Sales have been included in Public Charges ~ used for comparison only





NEW Zoo Budget by Account Classification Report

Through 02/29/16
Prior Fiscal Year Activity Included
Summary Listing

Account Classification		Adopted	Budget	Amended	Current Month	YTD	YTD	Budget - YTD	%
Fund 640 - New Zoo		Budget	Amendments	Budget	Transactions	Encumbrances	Transactions	Transactions	used/ Rec'd
REVENUE									
Intergov Revenue		.00	.00	.00	.00	.00	.00	.00	+++
Public Charges		1,935,675.00	.00	1,935,675.00	23,189.92	.00	32,239.56	1,903,435.44	2
Miscellaneous Revenue		32,150.00	.00	32,150.00	2,554.03	.00	2,566.25	29,583.75	8
Other Financing Sources		150,000.00	.00	150,000.00	.00	.00	.00	150,000.00	0
REVENUE TOTALS		\$2,117,825.00	\$0.00	\$2,117,825.00	\$25,743.95	\$0.00	\$34,805.81	\$2,083,019.19	2%
EXPENSE									
Personnel Costs		1,085,137.00	.00	1,085,137.00	68,734.47	.00	147,564.80	937,572.20	14
Operating Expenses		1,225,231.00	.00	1,225,231.00	81,554.82	15,465.65	191,914.10	1,017,851.25	17
Outlay		.00	.00	.00	.00	.00	.00	.00	+++
EXPENSE TOTALS		\$2,310,368.00	\$0.00	\$2,310,368.00	\$150,289.29	\$15,465.65	\$339,478.90	\$1,955,423.45	15%
Fund 640 - New Zoo Totals									
REVENUE TOTALS		2,117,825.00	.00	2,117,825.00	25,743.95	.00	34,805.81	2,083,019.19	2
EXPENSE TOTALS		2,310,368.00	.00	2,310,368.00	150,289.29	15,465.65	339,478.90	1,955,423.45	15
Fund 640 - New Zoo Totals		(\$192,543.00)	\$0.00	(\$192,543.00)	(\$124,545.34)	(\$15,465.65)	(\$304,673.09)	\$127,595.74	(\$264,323.91)
Grand Totals									
REVENUE TOTALS		2,117,825.00	.00	2,117,825.00	25,743.95	.00	34,805.81	2,083,019.19	2
EXPENSE TOTALS		2,310,368.00	.00	2,310,368.00	150,289.29	15,465.65	339,478.90	1,955,423.45	15
Grand Totals		(\$192,543.00)	\$0.00	(\$192,543.00)	(\$124,545.34)	(\$15,465.65)	(\$304,673.09)	\$127,595.74	(\$264,323.91)

NEW Zoo Openings Guest

Services

To: Ed & Rec Committee

From: NEW Zoo Operations

Position	Vacancy Date	Reason for Leaving	Fill or Hold	Unfilled Reason
Concessionaire	11/1/2015	Seasonal workers	Fill – conducting interviews. Depending on the Hours people can work we may need 4 Or 5 Supervisors and 12 to 14 Concessiona ires.	
Concessionaire Supervisor	11/1/2015	Seasonal workers		

Ex: Transfer, Wage, Working Conditions

Brown County
Library
Budget Status Report
12/31/2015

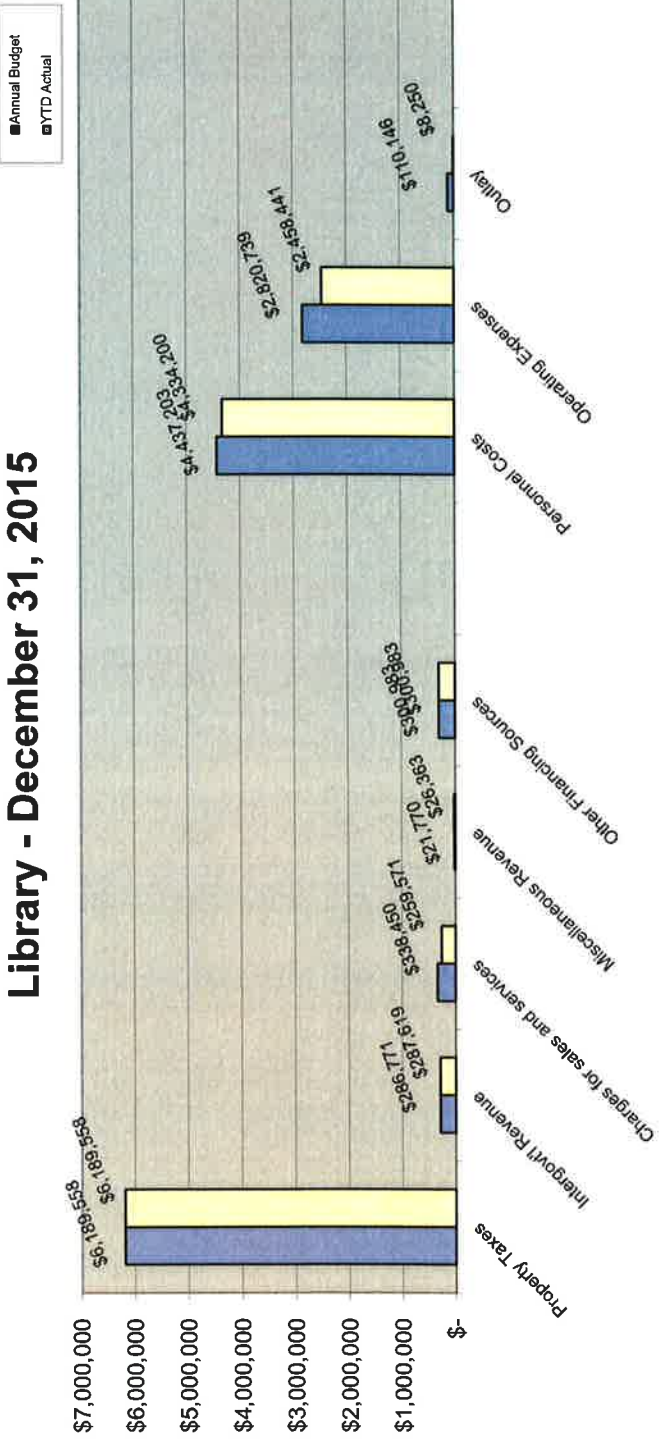
	Annual Budget	YTD Actual
Property Taxes	\$ 6,189,558	\$ 6,189,558
Intergov't Revenue	\$ 286,771	\$ 287,619
Charges for sales and services	\$ 338,450	\$ 259,571
Miscellaneous Revenue	\$ 21,770	\$ 26,363
Other Financing Sources	\$ 300,983	\$ 300,983
Personnel Costs	\$ 4,437,203	\$ 4,334,200
Operating Expenses	\$ 2,820,739	\$ 2,458,441
Outlay	\$ 110,146	\$ 8,250

HIGHLIGHTS:

Revenues: Fines and fees revenue is under budget. Tenant vacated rental space resulting in loss of rent. Payment has not been received from one county for their residents' use of Brown County libraries, however a receivable was setup to record the revenue.

Expenses: Personnel costs, postage, utilities, and TS Chargebacks are all under budget. A transfer in was completed at year-end for furniture replacement in the amount of \$300,983. The furniture replacement will be completed in 2016.

Library - December 31, 2015



BCL Bonded Fund Project Selection Tool

Project	Increase Revenue/Decrease Cost/Increase Efficiency (x 1)	Improves Customer Satisfaction (x 4)	Supports culture, mission and strategic plan (x4)	Helps build the library of the future (x4)	1-5 years before critical failure (x 3)	Unlikely in HGA Masterplan (x 3)	Safety Concern (x 4)	Total Points	Priority Ranking	Cost Estimates
Local History Collection Preservation	3	4	4	4	5	5	1	1	4	\$93,000
Kress Lower Parking Lot Replacement	1	12	4	4	15	12	4	16	6	\$32,226
Multiple Branch Carpet Replacement	1	20	16	20	15	12	4	4	1	\$81,410
Weyers-Hilliard Parking Lot Replacement	1	20	4	4	15	15	20	83	2	\$120,000
Multiple Branch Lighting Retrofit/Replacement	3	16	16	16	12	6	4	69	5	\$157,381
Ashwaubenon Roof Addition	1	20	4	4	4	3	6	20	8	\$203,000
Central Commercial /Programming Support Kitchen	2	16	20	20	3	3	4	68	6	\$70,590
East Branch Pre-design Work	1	20	20	20	12	12	3	80	3	\$50,000



Brown County Library Report February, 2016

Strategic Priorities

Library Mission:

Brown County Library provides trusted information and resources to connect people, ideas, and community.

County-Wide Successes



"Food for Fines," an amnesty week, invited customers to negotiate their fees or bring in non-perishable items in payment of fees. Every donated item equaled \$1.00. Over 1500 pounds of non-perishable items were donated to Paul's Pantry as a result.

Youth Services staff from several locations attended the Summer Reading Program workshop sponsored by the Nicolet Federated Library System.

An all-staff development day was held at the Neville Public Museum. The day was led by Pat Wagner, a management consultant for libraries. Her program, "A Toolbox for More Effective Communication in Person and Online," explored communication mistakes, influencing behavior, choosing the right words, work culture and more.

Staff from various locations participates in the Spanish Services Committee. The group recently met to finalize plans for Dia de los Ninos in April at the Central Library. Future events include programming for Hispanic Heritage month in September.

Central Library Successes



"Kids in Crisis" Town Hall Meeting -- Library staff collaborated with the Green Bay Press-Gazette/Gannett/USA Today staff on this event held in the Central Library auditorium on Feb. 23. More than 160 people attended to learn about and discuss mental health, suicide and other issues as they affect young people in the Brown County area. Library staff assisted with grassroots publicity and coordinated with news media staff to work out technical details to enable live-streaming of the event.

Take Your Child to the Library Day event. Approximately 110 kids and their adults attended a *Frozen*- themed storytime and activities in the Central Children's Dept. and visited the Bookmobile parked on Pine Street. Two TV stations did stories on the event and the week-long Food for Fines promotion kicked off.

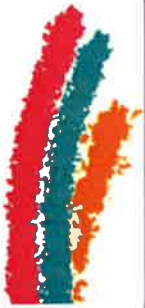
Outreach/collaboration:

Staff met with GB Park & Rec Dept. staff to start planning for summer reading collaborations;
Children's Librarian appeared on WBAY Noon Show to talk about library services, early literacy and the Parent/Teacher Center;
Children's staff met with two GBAPS curriculum coordinators to plan ways to better tie in library field trip programs and other services;
Children's staff met with GBAPS and Children's Museum staff to further work on our collaborative field trip grant proposal;
Children's Librarian arranged a "Library Resources for Homeschooling Families" program, which we will repeat in future;
Children's Coordinator participated in CPC/Achieve screening team meeting which included planning for debut of the new developmental screening information board at the library; Children's Librarian participates in the Money Smart Week community planning meetings.

Enhance Education for Children	Support Economic Development	Provide a Third Place to Engage Community	Foster Cultural & Diversity Awareness	Management Goal
				X
X				
				X
			X	
X		X		
X				
X				

Brown County Library provides trusted information and resources to connect people, ideas, and community.

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Brown County Library Report February, 2016

Library Mission:

Brown County Library provides trusted information and resources to connect people, ideas, and community.

Strategic Priorities

Children's Librarian held a Make it Zoom school's out program on Friday, February 19th. Several families attended and were very complimentary. Attendees made glow in the dark paintings, straw rockets, marshmallow catapults, and balloon rockets. Some also made molecular structures out of marshmallows and toothpicks.

Branch Supervisor has also been attending monthly meetings of a sub-committee of Money Smart Week-Brown County that is working on providing financial literacy to the Hispanic population.

Children's Librarian was as a guest reader at one of the area schools as part of a family reading night and will also visit Aldo Leopold school to talk about her profession this month.

Kress Family Branch Successes



Book and a Movie collaboration started with De Pere Cinema and it was a big success. The cinema shows the movie and library staff led the discussion. Additional copies of the book were available at the library and attendees had very nice things to say about both showings.

Local author, Melissa Gorzelanczk promoted her new young adult book, *Arrows*, at the library.

A showing of the documentary about romance writers, *Love Between the Covers*, was hosted by Romance Writers of America.

Take Your Child to the Library - Wind Tunnels with the Children's Museum had 40 come to the table for the activity.

Pulaski Branch Successes

An Arduino program was offered for the first time at this location.

Southwest Branch Successes

Food for Fines amnesty went over really well here. Patrons were very appreciative of the opportunity to pay down/off their debt. I had two customers say how they hadn't been in recently because of the fines and were glad to be back.

A new children's librarian started part-time.

Branch supervisor is working with a select few BCL team members to be part of the Brown County CAN Task Force's Family Engagement Team. This team will work as table hosts for collaborating agencies and will work to host an event at the library in the fall/winter.

Enhance Education for Children	Support Economic Development	Provide a Third Place to Engage Community	Foster Cultural & Diversity Awareness	Management Goal
X				
			X	
X				
		X		
X				
X				



Brown County Library Report February, 2016

Library Mission:

Brown County Library provides trusted information and resources to connect people, ideas, and community.

Strategic Priorities

Enhance Education for Children	Support Economic Development	Provide a Third Place to Engage Community	Foster Cultural & Diversity Awareness	Management Goal
		X		
X				
		X		
		X		
	X			
X				

Weyers-Hilliard Branch Successes
Coffee corner, funded by the Friends of the Library, is up and running. It provides regular, decaf and hot water for tea and hot chocolate.
The puppy bowl had a huge attendance with activities related to Super Bowl but for puppies. This children's event was very well received.
Paint night for adults met its limit of 10 people. It was very popular.
Craft Corner: finger crotchet. Creative crafting programs are very popular among adults.
A Social Security program conducted by Esmerelda from the Social Security office had 15 in attendance.
A memory screening program, co-hosted with ADRC, was well received. There was additional interest in a session on early detection of Alzheimer's.

Wrightstown Branch Successes
A Family Fun Night featured Minions.

